

**Darren "Hal" McCabe**  
**Mayor**  
Mayor@HomerNY.org

**Village Office**  
31 N. Main Street  
Homer, NY 13077  
**Phone: 607-749-3322**  
www.HomerNY.org



**Village Police: 607-749-2022**  
**Newton Water Works: 607-749-2511**  
**Glenwood Cemetery: 607-749-3517**  
**Streets and Parks: 607-749-3813**  
**Recreation: 607-749-2161**  
**Codes: 607-745-3177**  
**Homer Fire Department: 607-749-3121**

**VILLAGE OF HOMER**  
**PUBLIC HEARING**  
**August 27, 2024**

**PUBLIC HEARING #1:**

**Notice is hereby given that a public hearing of the Village Board of the Village of Homer will be held on August 27, 2024, at 6:00 p.m. at Town Hall, 31 North Main Street, Homer, NY, regarding the use of Machinery Reserves to purchase a Mobile Generator for Newton Water Works at a cost of \$36,750.00.**

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**VILLAGE OF HOMER  
MEETING AGENDA  
August 27, 2024**

1. **Regular Meeting of the Board of Trustees called to order by Mayor McCabe**
2. **Approve Minutes – 08/27/2024**
3. **Treasurer's Report**
4. **Authorize Payment of Bills:**

➤ A Fund – Vouchers	# 935 – 1002	\$97,953.94
➤ F&G Fund – Vouchers	# 290 – 317	\$3,527.05
➤ TA Fund - Vouchers	# 30 – 32	\$16,167.92
5. **Privilege of the Floor**
6. **Old Business**
  - A. Grants Update
7. **New Business**
  - A. Set Public Hearing for Multi Stop Sign Installation Hooker Ave. & Sunset Dr.
  - B. Approve Sale of Two Village Parcels Tax Map Numbers 66.50-03-25.200 & 66.50-03-26.000
  - C. Approve Village Records Disposition List
  - D. Approve Counsel Services from Coughlin & Gerhart
  - E. Declare Multiple Village Items as Surplus and Ready for Auction
8. **Comments by Attorney**
9. **Comments by Board Members**
10. **Executive Session – Per NYS Public Officers Law, Article 7 §105**
11. **Adjournment**

## NOTICE OF VILLAGE OF HOMER BOARD OF TRUSTEES MEETING

**NOTICE IS HEREBY GIVEN that the Village of Homer Board of Trustees will meet in person at the Town Hall in Homer located at 31 North Main Street on August 27<sup>th</sup>, 2024, at 6:00 P.M. to consider using Newton Water Works machinery reserves to purchase a new Mobile Generator for \$36,750.00.**

Pursuant to NYS Legislature's approval of Bill S50001, amending the Open Meetings Law 1, the Village of Zoning Board of Appeals meeting will be zoom and in-person attendance. Individuals may speak at the public hearing or in the absence of public comment, we encourage residents to request a zoom link by contacting Dan Egnor at the Village Offices at 607-749-3322 or by emailing [degnor@homerny.org](mailto:degnor@homerny.org). Individuals may also watch the public hearing on the Village of Homer's YouTube channel. Please include in your email if you would like to participate directly in the remote conference portion. The above application is open to inspection at the Village Offices. Persons with disabilities who require assistance should contact the undersigned to request such assistance. We encourage you to email, call (607-749-3322), or mail, all of your communication needs before said Village of Homer Board of Trustees meeting.

**Dan Egnor  
Village Clerk**

New



CONSTRUCTION EQUIPMENT & SUPPLIES

RENTAL  
SALES  
SERVICE  
PARTS

# SALES QUOTE

Binghamton Branch  
449 Commerce Rd  
Vestal, NY, 13850  
Phone: (607) 798-0333

Quote Nbr: QJ2684  
Quote Date: 7/1/2024  
Sales Person: Jeremy Stanton  
Customer ID: 1024153  
Payment Terms:  
Created By: Saige Collins  
Requested By: KEITH WHITE

ISSUED TO:  
VILLAGE OF HOMER  
31 N MAIN STREET  
HOMER NY 13077

ITEM  
NEW WACKER G50 MOBILE GENERATOR

QTY	PRICE	AMOUNT
1.00	36750.00	36750.00

MSRP As Configured Above \$48,595

TAX NOT INCLUDED IN QUOTE

How soon needed?  
\* ordered.  
Project Plan, etc.  
FEMA reimburse?  
  
\* Need Public Hearing to  
Spend reserves.

NOTE

Name Printed

Signature

PUBLIC HEARING

Quote Total:	36750.00
Less Discount:	0.00
Tax Total:	0.00
Total (USD)	36750.00

This new equipment quote should be considered an estimate and may be subject to price or rate change prior to final delivery. Pricing and applicable programs will be finalized at the time of delivery. In the event of a price or program change between the quote date and delivery date, ADMAR will accept cancellation requests and will refund deposits. Pricing is for equipment purchase only and does not include applicable taxes, delivery, pickup, fuel, environmental fees, waivers or other charges unless otherwise indicated. Customer shall pay all amounts due before delivery unless otherwise stated and agreed upon in writing.

\*PRICING IS SUBJECT TO CHANGE WITHOUT NOTICE DUE TO RAW MATERIAL SURCHARGES AND IMPORT FEES

## Village of Homer Clerk

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**From:** Samantha Smith  
**Sent:** Tuesday, August 20, 2024 1:51 PM  
**To:** Village of Homer Clerk  
**Subject:** Fw: generator

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

fyi

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**From:** Keith White <kwhite@homerny.org>  
**Sent:** Tuesday, August 20, 2024 1:50 PM  
**To:** Samantha Smith <:ssmith@homerny.org>  
**Subject:** generator

Dan wanted some reasons why we need new generator for Fema . they are it is 50 years old and unreliable and it is costing time and money for emergencies

**Village of Homer Board of Trustees Meeting**  
**August 13, 2024**  
**6:00 p.m.**

The Regular Meeting of the Village of Homer Board of Trustees was held remotely via zoom and in person at the Homer Town Hall at 31 North Main St. with Mayor McCabe presiding.

Members present:

Mayor, Hal McCabe  
Deputy Mayor/Trustee, Patrick Clune  
Trustee, Edward Finkbeiner  
Trustee, Kevin Slack  
Trustee, Elizabeth McGrath

Also, present were Francis Casullo Village Attorney, Samatha Smith Village Treasure, Andrew Pierce Recreation Department, Jack Eves Homer Radio X10, Whitney Hargett Senator Webb's Office, Reed Cleland Cortland County Legislator, Vince Patriarco Arbor Brook Flats.

**VILLAGE OF HOMER**  
**CONSENT AGENDA**  
**August 13, 2024**

1. Report of Offices and filing of written reports: Cemetery, Codes, Dogs, DPW, Fire Department, Police Department, Recreation, Water & Sewer
2. Approve Pool Credit for 1 Property as Submitted
3. Approve 1 Fire Department Membership Application for Brennen Clune.

On **Motion** by Trustee Clune, approve the Consent Agenda with Trustee Clune Abstaining from firefighter application due to family connection, Seconded by Trustee Slack– **all ayes.**

**Minutes:** Trustee Clune made a **Motion** to approve minutes of July 23, 2024, Seconded by Trustee Slack- **all ayes.**

On **Motion** by Trustee Clune, Seconded by Trustee Slack, to pay the following bills for 2024-2025 – **all ayes.**

➤ <b>F &amp; G Funds – Vouchers</b>	<b># 252-289</b>	<b>\$130,909.27</b>
➤ <b>A Fund – Vouchers</b>	<b># 775-934</b>	<b>\$203,287.11</b>
➤ <b>T&amp;A -Vouchers</b>	<b>#27-29</b>	<b>\$3,001.88</b>

**Privilege of the Floor:** Reed Cleland informed the Village Board during a special session at Cortland Legislative to reject a bid from Transit for the operation maintenance of Cortland County Public Transportation and will impact Homer residents. The Racker Center route and extra cost will be covered by Cortland County for the next few months starting October. The

Mayor was told that First Transit no longer exists, and Reed was not sure if the County would be looking for more funds from the Village's sales tax revenue.

On **Motion** by Trustee Finkbeiner resolve the Village of Homer will act as lead agency for SEQR purposes for the conveyance of the Dee Street property from Arbor Brook Flats LLC to the Village of Homer, Seconded by Trustee Clune – **all ayes**.

Fran Casullo reading on behalf of Attorney Robert McKertich the Short Environmental Assessment part one form completed by Attorney McKertich of Coughlin & Gerhart LLC for the Village of Homer. This is for the Dee Street conveyance. On **Motion** by Trustee Clune to allow the Mayor to sign the approved part one of the SEQR, Seconded by Trustee Slack – **all ayes**.

Fran Casullo read part two of the Impact Assessment form for the Board to answer the questions. He reminds the Board that this is for the conveyance of Dee Street only. The Board determined there is a negative declaration on the environmental impact. The Board moved to Part three to resolve the proposed action. On **Motion** by Trustee Clune the Board is resolved that based on the information and analysis and any supporting documentation that the proposed action will not result in any significant adverse environmental impacts and authorize the Mayor to sign part three, Seconded by Trustee Slack – **all ayes**.

## **A RESOLUTION ACCEPTING THE CONVEYANCE OF DEE STREET AS A VILLAGE STREET**

*At a meeting of the Board of Trustees of the Village of Homer, held at Town Hall, 31 North Main Street, Homer, New York on the 13th day of August 2024, the following resolution was offered and seconded:*

**WHEREAS**, a certain parcel of land has been offered for dedication to the Village of Homer as a Village street by Arbor Brook Flats, LLC; and

**WHEREAS**, said land is commonly known as Dee Street and is set forth more fully in the description attached hereto as "Exhibit A" and shown on a survey map made by Stockwin Surveying entitled, "Lands of Arbor Brook Flats, LLC (reputed owner)" by R. James Stockwin, L.L.S. No. 49012; and

**WHEREAS**, notice was given that the Village Board scheduled a public hearing for July 23, 2024, at 6:00 p.m. Notice of said public hearing was duly advertised in the official newspaper of the Village and posted on the Village Clerk's signboard; and

**WHEREAS**, said public hearing was duly held on the 23rd day July 2024 at 6:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition of the dedication; and

**WHEREAS**, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Village Board that the conveyance of said property constitutes an Unlisted Action. The Village Board has considered the possible environmental impacts of the action and has determined that it will not have a significant adverse impact on the environment and the Village Board adopts a negative declaration with respect thereto.

**NOW THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Homer hereby accepts the accept the conveyance and dedication of Dee Street, and said conveyance shall be recorded in the office of the County Clerk, pursuant to Village Law Section 6-610; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

On **Motion** by Trustee Clune, approve Dee Street Resolution, Seconded by Trustee Finkbeiner–**all ayes**. Arbor Brook Flats can now start to move forward with the development of Dee Street once all legal paperwork is completed.

**Old Business:**

DRI update waiting on the State.

**New Business:**

On **Motion** by Trustee Clune, approve Walker and Olson CDBG Housing Applications, Seconded by Trustee Slack – **all ayes.**

On **Motion** by Trustee Clune, approve Redfield mortgage release, Seconded by Trustee McGrath – **all ayes.**

On **Motion** by Trustee Finkbeiner, approve EFC NYS Revolving Fund Exhibit Project #19520 for the sewer project, Seconded by Trustee Clune – **all ayes.**

On **Motion** by Trustee Clune, appoint Samantha Smith as the Village of Homer Tompkins Health Consortium representative in the Joint Committee, Board of Directors and Audit Committee, Seconded by Trustee Slack – **all ayes.**

American Legion and Village of Homer land swap is moving forward and will be presented at a future meeting.

**Attorney:** no comment at this time.

**Comments by Board Members:**

Trustee Finkbeiner the River Trail funding looks favorable for Homer.

Trustee McGrath reminding the residents that the Village of Homer has a leash law.

Trustee Slack thanks to the Chief of Police for National Night out and had a great time. There are residents asking that the clean-up after the storm needs to be finalized. The Mayor will ask Phil about the progress of clean-up.

Trustee Clune There was an increase of 7% in AEM funding. Putting the final touches on the Salt Shed. Andrew has asked Pat to see if he could get help with the duties at the Rec Dept.

On **Motion** by Trustee Clune, approve the hiring of Michael Millis as Rec Specialist at the rate of \$16.70 per hour, Seconded by Trustee McGrath – **all ayes.**

**Questions from the Media:**

Whitney Hargett gave the Board some information that was asked for. She asked the Mayor if he wanted her to contact State about the DRI situation and if it would help, the Mayor would appreciate it.



On **Motion** by Trustee Clune, the Board entered Executive session, in accordance with NYS Public Officers Law, Article 7 §105, section H. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof, Seconded by Trustee McGrath at 7:00 P.M.- **All ayes.**

On **Motion** by Trustee Clune, Seconded by Trustee McGrath the Board exited Executive session at 7:22 P.M. **All ayes.**

**On Motion** to adjourn by Trustee Clune, Seconded by Trustee McGrath at 7:23 PM-**All ayes.**

Respectfully Submitted,  
Maureen Hoy, Account Clerk

**Darren "Hal" McCabe**  
**Mayor**  
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Cell: 607-345-7174

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**Recreation:** 607-749-2161  
**Codes:** 607-745-3177

## **August 2024 Village Treasurer Report**

Submitted by Samantha Smith

### Current:

- Williamson Training –
  - Start year over from March
  - Upload all cash disbursements, receipts, payroll, etc.
  - Bank reconciliations in Williamson (previously on Excel)
- Change name and address on Edward Jones
- Recreation youth programs budget for Town of Homer
- Health Consortium Board Meeting 8/22
  - Next meeting Sept 26<sup>th</sup> to vote on budget
  - Proposed increase in health ins
  - Coverage changes

### Looking Ahead:

- Getting up to date with bank reconciliations
- Procedure and processes
- Closing months to get current
- Budget adjustments for negative accounts
- Asset listing and reconciliation

# Cortland County Workspace Parcel

Search by Address or Tax Number

Parcel Viewer S

Workspace Tools

ElevationDraw Print

### Popup Attributes

Selected parcels will provide layer attributes in a popup window. Navigate

### Layer Visibility

Select any combination of layers to show from the list



## DURWOOD DR

Zoom to

Print Key (Tax ID)	66.50-03-25.200
Tax Section	
SWIS Code	113001
Property Address	DURWOOD DR
Zip Code	13077
Year Built	
Site Number	
Book	539
Page	128
Deed_Dtd	9/28/1992
Municipality	Village of Homer(H)
School Code	113001
Primary Owner	Homer Village of
Prop Class	311
Land AV	1,500
Total AV	1,500
Cnty Taxable	0
Muni Taxable	0
Sch Taxable	0
Vlg Taxable	0

20 m

100 ft





DURWOOD D

Print Key (Tax ID)

Tax Section

SWIS Code

Property Address

Zip Code

Year Built

Site Number

Book

Page

Deed\_Dtd

Municipality

School Code

Primary Owner

Prop Class

Land AV

Total AV

Cnty Taxable

Muni Taxable

Sch Taxable

20 m  
50 ft

# Cortland County Workspace Parcel

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Parcel Viewer S

## Workspace Tools

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Select any combination of layers to show from the list



## JOHN ST

Zoom to

Print Key (Tax ID)	66.50-03-26.000
Tax Section	
SWIS Code	113001
Property Address	JOHN ST
Zip Code	13077
Year Built	
Site Number	
Book	544
Page	113
Deed_Dtd	1/14/1993
Municipality	Village of Homer(H)
School Code	113001
Primary Owner	Homer Village of
Prop Class	311
Land AV	5,000
Total AV	5,000
Cnty Taxable	0
Muni Taxable	0
Sch Taxable	0
Vlg Taxable	0

20 m  
100 ft



JOHN ST

Print Key (Tax ID)

Tax Section

SWIS Code

Property Address

Zip Code

Year Built

Site Number

Book

Page

Deed\_Dtd

Municipality

School Code

Primary Owner

Prop Class

Land AV

Total AV

Cnty Taxable

Muni Taxable

Sch Taxable



10 m

50 ft

**Village of Homer - Records Destruction Authorization Log - 8/24/2024**

<b>Record Series</b>	<b>Date of Records</b>	<b>Schedule Item</b>	<b>Retention</b>
1099-Misc., W-2, W-3, NY-45, 941 Records	1997	Pg. 131, [540, 542]	5 years
Agendas and Background Material	Various Years up to 2022	Pg. 9-10, [48]	1 year
Assessment Records - Preliminary	1991	Pg. 318, [1032]b., [1033]	1-4 Years
Banking (closed accounts, including credit cards, closed certificate of deposit)	Various Years	Pg. 120, [477,479,480,481,482]	6 years
Bank Statements w/ Reconciliation Reports	2012, 2013, 2016-2018	Pg. 119-120, [475]	6 years
Bingo and Games of Chance Licensing and Operation Files	2015-2018	Pg. 135, [562]a. b. c.	3-6 years
Budget Worksheets including proposed and tentative budgets	2018, 2019	Pg. 122 [489]	6 years
Cassett Tapes - (after minutes are created and approved)	Various Years	Pg. 10-11, [51]a.	4 months
CHIPS - Reimbursement Claim File	2017	Pg. 123, [496]	6 years
Constitution Tax Limit Records	2012-2017	Pg. 324, [1058]	6 years
Contracts/Agreements	Several Years	Pg. 7 [32] Pg. 132 [541] Pg. 261 [860]	6 years
Correspondence	Various Years	Pg. 11-12, [53]b.c.	0-6 years
Dog Identification & Control Records	2018-2021	Pg. 78, [334]b.	3 years
Duplicate Copies	Various Years	Pg. 13, [58]	0 years
Employee Time Sheets	2010, 2014 - 2016	Pg. 129, [528], Pg. 170 [638]	6 years
Fixed Asset Logs	2016-2017	Pg. 218, [814]	6 years
Floppy Disc - (accounting and payroll back-ups)	1997, 1998, 2006-2011	Pg. 143, [1310]a.b.	2 years
General Ledgers/Journals/Cash Receipts -(1955-1992 Series From VOH Vault)	1955-1992 2012,2014-2017	Pg. 124, [502-506, 508]	6 years
Highway Work Permits	2015-2016	Pg. 334, [1084]	6 years
Insurance Certificate's for VOH	2014-2016	Pg. 28, [116], Pg. 150-151, [579, 582]	6 years
Insurance Policies for VOH	Various Years up to 2018	Pg. 150 - 151, [579, 582]	6 years
Insurance - Vehical ID Cards	2013	Pg. 150-151, [579, 582]	6 Years
Legal Notices - Affidavites	Various Years	Pg. 7-8, [36]b.	6 Years
Logs for internal use	Various Years	Pg. 13, [59]	0 years
Logs for internal use - for Building Permits	2011, 2012, 2014-2016	Pg. 13, [59], Pg. 26, [112]b.	1 year
Manuals - Training and Educational	Various Years	Pg. 11, [52], Pg. 16, [73], Pg. 18, [81]b.	0-6 years
Monthly Planners & Calendars	Various Years	Pg. 12-13, [57]	0 years

**Village of Homer - Records Destruction Authorization Log - 8/24/2024**

<b>Record Series</b>	<b>Date of Records</b>	<b>Schedule Item</b>	<b>Retention</b>
Payroll Records filed by contractor	2017, 2018	Pg. 12-13, [57]	0 years
Policies	2006, 2011	Pg. 226, [848]	6 Years
Postal Records	Various Years	Pg. 14, [66]	1 year
Receipts	Various Years to 2018	Pg. 125, [512] Pg. 126, [519]	6 years
Reports - Monthly	2008, 2009, 2016-2018	Pg. 16, [73], [ 74]b.	6 years
Recreation Applications & Records	Various Years to 2018	Pg. 261-262, [853, 854, 861]a. b. c.	6 years
Recreation Injury Records - Non employee	Various Years	Pg. 263, [869]b.	1-6 Years
Surveys - Insurance	2016, 2019	Pg. 151, [583]	0 years
Tax Collection, Copy of Tax Roll	2022	Pg. 321, [1045]e.	1 year
Tax Collection Records	2017	Pg. 322, [1047, 1049]	6 years
Tax Collection Records - (1979 Paid Tax Bills from Vault)	1979	Pg. 322, [1047, 1049]	6 years
Tax Collection Records - Duplicate Tax Bills	2022-2023	Pg. 13, [58]	0 Years
Tax Exemption File - VOH	2014	Pg. 319, [1039]d.	0 years
Tax Searches	2017, 2018	Pg. 324, [1057]	6 years
Vouchers & Abstracts - (1965 & 1979 from Vault)	Various Years 1965-2018	Pg. 123, [495,497] Pg. 125-126, [513]	6 years
Water/Sewer Billing Records	2018	Pg. 126, [514]a. b. c.	6 years

**DESTRUCTION CERTIFICATION**

<b>Destruction authorized by</b>	Mayor Hal (Darren) McCabe, and Village of Homer Board of Trustees
<b>Date</b>	
<b>Destruction Recommended by Records Management Officer</b>	Dan Egnor, Village of Homer Clerk
<b>Date</b>	
<b>Destruction certified by</b>	Karen Q. Snyder, Consultant
<b>Date</b>	

I/We hereby certify in accordance with Article 57-A of the Arts & Cultural Affairs Law and Article 41 of the NYS Public Health Law, the above records have been disposed of that are described in the Records Retention and Disposition Schedule LGS-1 and have met the minimum retention periods described therein; and only those records, which have been disposed of do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond legal minimum periods.



## Vehicles Being Auctioned off Fall 2024

### Street dept.

- 1- 2018 Dodge 2500 pickup
- 1- Kubota Tractor + attachments
- 1- VAC-Akt Sweeper, + attachments
- Street Lights (Lamp Heads)

### Police

- 2- Police Cars - # 126, # 226
- 1- Chevy Trailblazer (Police Chief's car) (possibly?)

### Water dept

- 1- 2015- F-150 Pickup (Extended cab)
- 1- 2011- F-150 (Short Box)
- 7- Pieces of 12" Ductile Iron - (water line)
- 1- ONAN- Portable generator - gas - volts 120-208  
380 hrs.

### Cementary

- 1- John Deere - 700 Series - Lawn mower
- 1- John Deere - 710 Series - Lawn mower
- 3- Self propelled push mowers
- 1- John Deere cab
- 1- John Deere Roll Bar
- 1- Set of wooden Doors, with glass windows
- ~~1- John Deere~~

Over →

Recreation

- 1 - Ice skating rink

## Village of Homer Clerk

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**From:** Jay Riley <jaymt44@gmail.com>  
**Sent:** Wednesday, August 14, 2024 9:11 AM  
**To:** Village of Homer Clerk; Asia Stauber; Pat Clune; Mayor Hal McCabe  
**Subject:** Auction block

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

I am requesting that the old mini rescue (542) be deemed surplus and placed on the auction list.

The old mini rescue is a 2000 Ford Excursion with just over 45,000 miles and was recently replaced with the 2024 Dodge chassis with a stonewell body.

Jay Riley  
Homer Fire Department  
Chief of Department