

**Village of Homer Board of Trustees Meeting  
March 6, 2012**

**Mayor Suits led those present in the Pledge of Allegiance.**

The regular meeting was called to order by Mayor Suits at 5:31 PM. Present were Trustees Paul Gower, Mike Berry, Andrew Brush, and Kevin Slack, Mayor Genevieve Suits, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present: Dave Barber, Robert Johnson Fire Chief Mahlon Irish, Eric Mulvihill of WXHC, and Steve Hughes of Cortland Standard. This meeting was held at the Homer Fire Station Day Room.

**Minutes from February 7, 2012 were approved as submitted, Motion Trustee Gower, all aye.**

**TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush – all ayes.**

**Motion Trustee Brush, - all ayes to pay the following bills:**

<b>General Fund</b>	<b>Vouchers 983- 1071</b>	<b>\$</b>	<b>72,997.29</b>
<b>Water Fund</b>	<b>Vouchers 316- 343</b>	<b>\$</b>	<b>6,552.71</b>
<b>Sewer Fund</b>	<b>Vouchers 316- 343</b>	<b>\$</b>	<b>2,888.82</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

Kevin Williams, owner of Homer IGA asked the Village Board of Homer permission to install brick pavers in front of the store. He would also like to put table and chairs out front of the store when the renovations for the front of the building are complete. His goal is to make the front of the building presentable and inviting to customers. Trustee Brush had a concern about the brick heaving; Kevin stated they are looking into ways to make sure that does not happen. Mayor Suits stated everything looked great but needs an architectural set of plans.

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** – no report was received. Cemetery will reopen 3/29/12.

**CODES** – report was received as submitted, **motion** to accept by Trustee Slack– **all ayes.**

John Miller building that is behind Lily Lane tree has been cited by the Bruce Weber Code Officer and still has not complied concerning violations. At this time on Motion by Trustee Slack the Board approves for the violation to be given to Attorney Perfetti for further prosecution. – All ayes.

Attorney Perfetti and Chief Mahlon Irish Jr. were discussing the Knox boxes and how they can be enforced by the Village of Homer. Attorney Perfetti stated an ordinance is not needed due to NYS Fire Building Code. Chief Mahlon Irish would like a Regulation Policy to be enforced. Attorney Perfetti will look into the matter.

**DOGS** –report was received as submitted, motion by Trustee Slack – all ayes

March 1, 2012 Paul Burhans will retire and Lindsay Kemp (granddaughter) will take over Dog Control.

**POLICE** – report was received as submitted, **motion** Trustee Berry- **all ayes.**

Trustee Berry asked if we as a Village can set up a surcharge on tickets issued by our Village Police Department. Attorney Perfetti will look into the matter. Stacy Hall is in the Police Dept. from 9:00 a.m. to 1:00 p.m. She was concerned about her desk being open to the public. Lawrence Barber, Superintendent of DPW will review this with Chief Mack.

**RECREATION** – report was received as submitted, **motion** Trustee Brush- **all ayes.**

The Mayor would like the Board to give her permission to look into the matter of having a sexual and criminal background check on all volunteers for our youth programs and other activities. Permission granted.

**TOBACCO FREE ZONE** – for Griggs Field, Durkee Park and Newton Park on motion by Trustee Slack the Board will approve the named places as a Tobacco Free Zone. – Berry, Gower and Slack YES: Brush - NO

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Gower - **all aye.**

Thank you to Lawrence Barber and guys for being in the winter fest. Compost site will be open by April 1, 2012. Mayor Suits will be contact the Homer High School Art Department to paint 28 fire hydrants. Mayor Suits will also contact the Elementary Art department regarding the trash can slots for this year. The Sweeper was on Online Auction for Municipalities, the bid was for \$8,100.00. On motion by Trustee Brush the Board accepted the online bid for \$8,100.00 – all ayes.

The Mayor asked if we could go out to bid for a new loader. The Clerk will put the loader out to bid. Lawrence Barber will put the specs together for the Clerk.

Mayor explained to the Board the flat tops for the water tanks (east). Do not need a round dime cover. The Board would like to know the life expectancy and wear out time for the flat roof tops.

John Phelps, Superintendent for the Town of Homer and Lawrence Barber are looking to buy a new chipper together. The Town of Homer and the Village of Homer have both approved the inter-municipal sharing of a new chipper.

**FIRE DEPARTMENT PRESIDENT’S** – report was received as submitted, **motion** Trustee Berry– **all ayes**.

**FIRE CHIEF’S** - report was received as submitted, **motion** Trustee Berry - **all ayes**.

Mayor Suits thanked all the firemen for the multiple incidents that have happen in the last 3 days. They had an EMS and fire calls one after another. Chief Irish reported to the Board the quote for 40 pagers would be round \$18,000. This will be necessary for the new communication system that’s going to be implemented this year by the County.

The Union Attorney will meet with our Attorney and Mayor on March 19 at 2 pm.

Ken Teter submitted the proposal for the bandstand to NYS, we are waiting for their approval to start the project.

Village Elections will be Tuesday March 20, 2012.

The Mayor reported there is a vacancy on the Cable Commission, if the Board knows anyone that is interested please contact her.

The committee for the Wellhead Protection Plan will be Trustee Brush and Trustee Berry.

The committee for codes update will be Trustee Slack and Trustee Gower.

Trustee Berry would like 4 copies of our code burned to a CD for the Trustees to review.

July 21, 2012 will be Holiday in Homer.

The Mayor and Clerk implemented the requisition form procedure on purchases as of March 2, 2012. All departments will need to use these in order for their purchases to be paid by the Village.

Mayor Suits Proclaims April as Fair Housing Month.

On motion by Trustee Brush the Board moved into Executive Session at 5:48. pm. – all ayes

On motion by Mayor Suits the Board adjourned Executive Session at 5:55 pm – all ayes.

Executive Session was on personnel issues.

**On motion by Trustee Brush, the meeting was adjourned at 7:25p.m. – all aye.**

Mayor Genevieve Suits

Lou Anne Randall, Village Clerk-Treasurer

**Village of Homer Board of Trustees Meeting  
April 4, 2012**

**Mayor Suits led those present in the Pledge of Allegiance.**

The organizational meeting was called to order by Mayor Suits at 5:31 PM. Present were Trustees Paul Gower, Mike Berry, Andrew Brush, and Kevin Slack, Mayor Genevieve Suits, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present: Dave Barber, Don Ferris, Charlie Ford, RJ Eckerd, Steve Van Orden, Gordon Wheelock, Stu Contento and Steve Hughes of Cortland Standard. This meeting was held at the Homer Fire Station Day Room.

Mayor Suits swore in Trustee Berry and Trustee Gower for another 2 year election term.

**The Mayor made annual appointments.** (Refer to the attached) Motion by Andrew Brush, – all ayes to accept all appointments.

**Motion by Trustee Berry – all aye to the following resolution:**

**WHEREAS** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobile while performing their official duties on behalf of the Village;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of \$.55 per mile.

**Section 2.** That this resolution shall take effect immediately.

**Motion by Trustee Berry– all aye to the following resolution:**

**WHEREAS** there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors Annual Meeting and Fall Training School for Fiscal Officers and Municipal Clerks; c) the NYCOM Public Works Conference for the Streets/Parks Department and AWWA Meetings for the Water/Sewer Department.

**WHEREAS** it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefit the municipality;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the following officers and employees are hereby authorized to attend the following schools: NYCOM General Meetings – Mayor Suits; NYCOM General Meetings – Members of the Board of Trustees; NYCOM Fall Training School –Lou Anne Randall Clerk-Treasurer: Beverly D. Berry, Dep. Clerk- Treas.; AWWA Meeting – Supt. Lawrence Barber; NYCOM Public Works Conference & NYS Assoc. of Highway Supt. School- Asst. Supt. Michael Galeotti, Sr. - Supt. Lawrence Barber

**Section 2.** That this resolution shall take effect immediately.

**Motion by Trustee Gower – all aye to the following resolution:**

**WHEREAS** the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and **WHEREAS** all such claims shall be presented at the next regular meeting for audit, and **WHEREAS**, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the Board of Trustees authorizes payments in advance of audit of claims for public utility services, postage freight and express charges and all such claims shall be presented at the next regular meeting for auditing and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

**Section 2.** That this resolution shall take effect immediately.

**Rules of Procedure were reviewed and approved, Motion by Trustee Berry– all aye.**

**Conflict of Interest statements** – Trustee Genevieve Suits said she would not sign any Suit-Kote vouchers, as that would be a conflict of interest.

**The attached list of Budget Transfers was approved, Motion by Trustee Brush – all aye.**

**The attached list of Encumbrances was approved, Motion by Trustees Brush– all aye.**

**The attached list of Budget Modifications was approved, Motion By Trustee Brush – all aye.**

The Regular meeting was called to order by Mayor Suits at 5:50 PM. Present were Trustees Paul Gower, Mike Berry, Kevin Slack, Mayor Genevieve Suits, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. This meeting was held at the Homer Fire Station Day Room.

The March 20, 2012 election results were Paul Gower 52, Michael Berry 30, write in Tim Maxson 19.

Minutes from March 6, 2012 were approved as submitted, Motion Trustee Gower, all aye.

TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush – all ayes.

Motion Trustee Berry, - all ayes to pay the following bills:

<b>General Fund</b>	<b>Vouchers 1-76</b>	<b>\$</b>	<b>250,619.40</b>
<b>Water Fund</b>	<b>Vouchers 1-33</b>	<b>\$</b>	<b>4,445.78</b>
<b>Sewer Fund</b>	<b>Vouchers 1-33</b>	<b>\$</b>	<b>3,129.35</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

Budget transfer for A5110.200 for \$160,601.20 for Dump truck, A5110.200 for \$14,598 our half of chipper. – On motion by Trustee Berry – all ayes.

The Mayor mentioned that Plank Magazine honored Kevin Slack and his family for Kory’s Diner.

Legislator Gordon Wheelock summarized his last three months in office. He stated the first two months were a learning process. Leg. Wheelock has been assigned to Agriculture and Planning Board and Solid Waste Committee. Amnesty week will be May 21 to 25, 2012. Chairman Kevin Whitney is keeping the Legislators informed on the Radio System. The Agriculture and Planning Committee has presented a redistricting plan for reducing the number of legislators from 19 to 17 for approval. Legislator Wheelock believes this decision should be voted on by constituents.

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** – report was received as submitted, **motion** to accept by Trustee Slack – all ayes.

**CODES** – report was received as submitted, **motion** to accept by Trustee Gower– **all ayes.**

Trustee Gower would like addresses on the code report. Chris Muller is looking to buy a house on Wall Street. The house is located in the Industrial zone. He is unable to obtain financing because of its location. Chris’s lending institute is asking for a letter from the Board of Trustees stating that if his house burns down he could rebuild his home. Attorney Perfetti and Bruce Weber will look into this matter further.

**DOGS** –report was received as submitted, motion by Trustee Slack – all ayes

**POLICE** – report was received as submitted, **motion** Trustee Berry- **all ayes.**

Homer Central School Superintendent Ruscio met with Mayor Suits, Chief Mack and Corporal Eckard to discuss hiring a Resource Officer. This person would be a member of the Village of Homer Police Department as a part-time seasonal employee. The school would like to sit down and discuss this in details.

**RECREATION** – report was received as submitted, **motion** Trustee Brush- **all ayes.**

The Easter Egg hunt will be April 7<sup>th</sup> at noon. Baseball fields are up and running. An anonymous donor would like to resurface the tennis court.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Gower - **all aye.**

DPW is busy sweeping roads, spending a lot of time with brush. The Mayor, Clerk, Deputy Clerk, Superintendent DPW met with Bruce Adams from the City of Cortland regarding the sewer and billing. We learned the village pays almost 100 percent of I&I (Inflow and Infiltration of water into the sanitary sewer system) whereas the Town of Cortlandville and the Village of McGraw pay less than 75%. Trustee Berry is attending the City of Cortland Waste Water meetings to keep informed on the Sewer System.

**FIRE DEPARTMENT PRESIDENT’S** – report was received as submitted, **motion** Trustee Berry– **all ayes.**

Thank you to Gerald Contento for donating drinking fountains to the Fire Station. The Mayor read a thank you letter from Jeff Austin; this is his last year as President.

**FIRE CHIEF’S** - report was received as submitted, **motion** Trustee Berry - **all ayes.**

Trustee Gower questioned Knox Box/ Key Box as a policy. Bruce Weber and Chief Mahlon will need to discuss and develop policy. Trustee Berry questioned if there was a boiler plate for this. Attorney Perfetti still states there does not need to be a Knox box policy the NYS Building Code suffices. Fire Installation Dinner will be 7pm on April 20, 2012.

April 18, 2012 is scheduled for bid openings for Backhoe and the Village of Homer website.

Ken Teter submitted the proposal for the bandstand to NYS; we are waiting for their approval to start the project.

Public hearing will be on May 1, 2012 for Vacant Building and Absentee Landlord Local Laws on May 1, 2012 at 5:30 at 45 South Main Street, Homer, NY 13077.

The Board discussed options of a program to fix sidewalks. The Mayor has to ask Ann from Thoma for more information.

The Mayor reported there is a vacancy on the Cable Commission; Trustee Mike Berry has volunteered to be a Cable Commissioner until a replacement can be found.

Mayor Suits reported the teamsters rejected our last offer. The Board of Trustees discussed this. On motion by Trustee Brush, the Board decided to declare an impasse – Ayes- Berry, Brush, and Slack. Nays- Gower

A new police car was discussed. On motion by Trustee Berry, the Board approved a new Chevy Impala police car that is on NYS Bid — all ayes.

The Attorney reported Czimmer is set for trial.

On motion by Trustee Brush the Board moved into Executive Session at 5:58. pm. – all ayes

On motion by Mayor Suits the Board adjourned Executive Session at 6:50 pm – all ayes.

Executive Session was on personnel issues.

**On motion by Trustee Brush, the meeting was adjourned at 8:00p.m. – All aye.**

Attachment:

**Village of Homer  
ORGANIZATIONAL BUSINESS & ANNUAL APPOINTMENTS – 4/4/2012**

**APPOINTMENTS**

<u>APPOINTMENTS</u>	<u>CHAIRMAN</u>	<u>MEMBER</u>
Police	Andrew Brush	Kevin Slack
DPW	Michael Berry	Andrew Brush
Fire Department	Andrew Brush	Kevin Slack
Recreation	Michael Berry	Paul Gower
Cemetery	Paul Gower	Kevin Slack
Street Lighting	Michael Berry	
Beautification	Michael Berry	Paul Gower
Village Green Liaison	Mayor Suits	

**APPOINTMENTS TO COMMISSIONS:**

**Zoning Board**

Co Chairs-Bruce Atkins and Tim Maxson

**Recreation Commission (5 year term)**

Michelle Baker Term expires 2017

**Cemetery Commission (3 year term)**

Wynnie Lottridge Term expires 2015

**Beautification Commission (5 year term)**

CoChairs-Mandy Berry/Terre Dennis Term expires 2016

Village Clerk-Treasurer	Lou Anne Randall
Deputy Village Clerk-Treasurer	Beverly D. Berry
Deputy Mayor	Andrew Brush
Registrar of Vital Statistics	Lou Anne Randall
Deputy Registrar of Vital Statistics	Beverly D. Berry
Historians	Verna Whitney
Official Newspaper	Cortland Standard
Official Depository	Key Bank, Homer, Alliance Bank of Cortland, HSBC, Edward Jones, First Niagara
Records Management Officer	Lou Anne Randall
Village Attorney	Patrick Perfetti
Verna Whitney	
OSH Manager	Lou Anne Randall
Fair Housing Coordinator	Beverly D. Berry

Cable Representative  
Auditor  
Code Enforcement Officer  
Board to review financial reports of depositories.

Ciaschi, Dietershagen, Little & Mickelson

Board to review purchase order/procurement policy of the Village of Homer.

ORGANIZATIONAL BUSINESS & ANNUAL APPOINTMENTS 4/4/2011- PAGE 2

Review Investment Policy.  
Review Fee Schedule

**CONFLICT OF INTEREST STATEMENTS:**

1<sup>st</sup> Tuesday of each month at 5:30 p.m., designated as meeting date for the Village Board of Trustees unless otherwise publicized.

OPEN PURCHASE ORDERS BE ISSUED FOR COUNTY ITEMS ON STATE BID.  
Review Rates.

**PASS THE FOLLOWING RESOLUTIONS:**

1. **Whereas** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

***NOW THEREFORE BE IT RESOLVED:***

***Section 1.*** That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of \$.55 per mile.

***Section 2.*** That this resolution shall take effect immediately.

2. **Whereas** there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors Annual Meeting and Fall Training School for Fiscal Officers and Municipal Clerks; c) the NYCOM Public Works Conference for the Streets/Parks Department, and AWWA Meetings for the Water/Sewer Department.

**Whereas** it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

***NOW THEREFORE BE IT RESOLVED:***

***Section 1.*** That the following officers and employees are hereby authorized to attend the following schools: NYCOM General Meetings - Mayor Suits; NYCOM General Meetings - Members of the Board of Trustees; NYCOM Fall Training School - Lou Anne Randall, Clerk-Treas., Beverly D. Berry, Dep. Clerk-Treas.; AWWA Meeting - Supt. Lawrence Barber; NYCOM Public Works Conference & NYS Assoc. of Highway Supt. School -Supt Lawrence and/or Asst Supt. Michael Galeotti, Sr.

***Section 2.*** That this resolution shall take effect immediately.

3. **Whereas** the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and **Whereas**, all such claims shall be presented at the next regular meeting for audit, and **Whereas**, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

***NOW THEREFORE BE IT RESOLVED:***

***Section 1.*** That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

***Section 2.*** That this resolution shall take effect immediately.

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer

**Village of Homer Board of Trustees Meeting  
May 1, 2012**

**Mayor Suits led those present in the Pledge of Allegiance.**

**The Mayor held a moment of silence for John Ryan Sr.**

The Public Hearing was called to order by Mayor Suits at 5:31 PM. Present were Trustees Paul Gower, Mike Berry, Andrew Brush, and Kevin Slack, Mayor Genevieve Suits, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present: Dave Barber, Steve VanOrden, Legislature Gordon Wheelock, Chief Police Dan Mack, Stu Contento, Joanne Dukelow, Fire Chief Mahlon Irish, Eric Mulvihill of WXHC, and Steve Hughes of Cortland Standard. This meeting was held at the Homer Fire Station Day Room.

The Mayor asked if anyone had questions regarding Local Law 1 –Absentee Landlord or Local Law 2 Vacant Building.

Joanne Dukelow stated she has a building that is vacant and cannot sell, due to the market being soft. She also wanted to know how this law is going to be enforced.

Attorney Perfetti – stated this law was for unsafe and unattended vacant buildings. Mrs. Dukelow building is safe and habitable so her building will not fall into this local law.

On motion by Mayor Suits the Public Hearing was adjourned at 5:40 pm.

The regular meeting was called to order by Mayor Suits at 5:41 PM. Present were Trustees Paul Gower, Mike Berry, Andrew Brush, and Kevin Slack, Mayor Genevieve Suits, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present: Dave Barber, Steve VanOrden, Legislature Gordon Wheelock, Chief

Police Dan Mack, Stu Contento, Joanne Dukelow, Fire Chief Mahlon Irish, Eric Mulvihill of WXHC, and Steve Hughes of Cortland Standard. This meeting was held at the Homer Fire Station Day Room. On motion by Trustee Berry, seconded by Trustee Slack the Board moved to approve Local Law 1 Absentee Landlord and Local Law 2 Vacant Building – all ayes

**Minutes from April 4, 2012 were approved as submitted, Motion Trustee Gower, all aye.**

**TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush – all ayes.**

**Motion Trustee Slack, - all ayes to pay the following bills:**

<b>General Fund</b>	<b>Vouchers 77-156</b>	<b>\$</b>	<b>164,733.61</b>
<b>Water Fund</b>	<b>Vouchers 34-62</b>	<b>\$</b>	<b>9,960.12</b>
<b>Sewer Fund</b>	<b>Vouchers 36-62</b>	<b>\$</b>	<b>75,299.24</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

The Mayor read the Village of Homer Proclamation for The American Cancer Society’s May Day for Relay as of May 6, 2012.

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** –report was received as submitted, **motion** to accept by Trustee Slack. Jim Toolan had many down trees that had to be removed. All spring burials are completed. The fence was hit due to an accident. The insurance company is covering the cost of replacement. Whitmore Fence submitted a quote to the insurance company for repair. The Mayor would like to start replacing the fence in sections in next year’s budget.

**CODES** – report was received as submitted, **motion** to accept by Trustee Brush – **all ayes**. Mark Card owner on Wall Street; tenant called in with 8 serious property code violations. On motion by Trustee Berry the Board moved to approve Attorney Perfetti to follow through on legal process on these violations – all ayes. Trustee Gower would like more information on Bruce Weber reports. No addresses are given with names or information on what is being performed.

**DOGS** –report was received as submitted, motion by Trustee Slack – all ayes

**POLICE** – report was received as submitted, **motion** Trustee Brush- **all ayes**. Trustee Berry asked Chief Mack for a more detailed report. The Chief reported we are still in negotiations with Homer Central School for a Resource Safety Officer. The next meeting is May 24, 2012.

**RECREATION** – report was received as submitted, **motion** Trustee Slack- **all ayes**. A donor has given the Recreation Department money to repair the tennis/basketball court in back of the Village Offices. The problem is the trees on the backside of the court. The roots are pushing up the ground. The Mayor would like to know what the Board feels about either removing the trees or have the roots cut back and save the trees. Everyone’s consensus was to cut back the roots and save the trees. The recreation summer calendar will be advertised in the Finger Lakes Magazine. The netting behind the fields at Griggs was destroyed during the last snow fall. Little League and Jeff Lewis are looking to replace the netting. Trustee Berry asked about the sign across from Sunoco on RTE 281. We believe it belongs to RTE 90 Association which is now defunct. The Clerk will have her office look into the matter. The sign needs to be cleaned.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Gower - **all aye**. There are 2 part time jobs opened. The City of Cortland provided the Village with a camera to view our sewer lines. They found many leaks. The DPW will fix the leaks that they can. The Mayor reported on the Fiberglass Fabricators quote – 2 (flat water storage tank covers). They are designed to hold 50 lbs of snow load and Ultra Violet protective. The Trustees reviewed the specs. On motion by Trustee Gower, the Board moved to approve (2) FRP Flat Covers for water storage tanks that are 25’ and 30’ in diameters in the amount of \$44,500.00 – all ayes. The City of Cortland/Town Cortlandville and Village of Homer tub grinder is in need of repairs. The repairs are estimated to be between \$12,000 and \$15,000. The Village share will be around \$1,700. On motion by Trustee Berry the Board approved the repairs as long as the other municipalities are in agreement – all ayes

The County has set up the gas/diesel key fobs and drivers list for the Village to start receiving there fuel from them.

**FIRE DEPARTMENT PRESIDENT'S** – report was received as submitted, **motion** Trustee Brush– **all ayes**.

Slate roof has been repaired. Now south end of roof is leaking. Stu Contento stated Jamie Coon is performing a great job cleaning the fire station.

**FIRE CHIEF'S** - report was received as submitted, **motion** Trustee Brush - **all ayes**.

Chief Irish thanked the Village for the flowers that were sent in for John Ryan Sr. funeral. Chief Irish reported on the RT 81 shut down that happen last week. Our firemen directed traffic for 4 hours during this incident. Our new nozzles from the FEMA Grant are here. Chief Irish would like to surplus the old ones. He will take inventory and report the surplus to the Clerk.

The next Union meeting will be May 22, 2012 at 9 am.

Legislator Gordon Wheelock spoke at our Village Meeting. He has been to a lot of meetings. The new radio system should be working by January 2013. The Legislators are looking to use most of the Sales Tax Revenue to pay for the new system. The Agriculture and Planning Committee are still discussing whether or not to redistrict the county. Legislator Wheelock will be holding a community meeting on May 17 at 7:30 at the Senior Center in the Town of Homer building. Kristen Monroe from Social Services will be there to talk about the mandates the county has to pay in there budget.

The Mayor reported that only one applicant responded to our website bid. On motion by Trustee Gower the Board approved the bid by Keegan Associates for \$8,000.00 – all ayes.

Our sidewalk program was discussed the Board decided to offer a 70/30 split. On motion by Trustee Brush the Village of Homer will provide a sidewalk program that will be a 70/30 split; the total amount the Village can spend it 24,000.00. – All ayes.

The bandstand contract was awarded on April 25, 2012, at a special meeting to McGinnis Nelson Construction 99 Thompson Street, Fayetteville, NY 13066, for the amount of \$97,300.00. They will be starting the work next week.

The Mayor is still waiting for quotes on background checks.

The Memorial Parade will be May 28, 2012, everyone is to meet at 8:30 am by Homer Laundry.

July 21, 2012 will be Holiday in Homer.

The Mayor asked Attorney Perfetti to review a Grievance Policy.

Famers Market has asked for a banner. The Board decided this was not a good idea.

The Mayor is setting up a Homer Clean-up day. The Homer Boys Scouts, Lacrosse and HBA along with our Village Officials will perform the clean-up day. The Mayor will email everyone with a date.

Attorney Perfetti has an opinion on a surcharge for our tickets that are issued by our Homer Village Police Department. The traffic tickets already have a surcharge that is preempted by the State. We need to gather more information from the Chief and Judge Shiffer. We need to see how many tickets were issued with a dollar amount.

Mayor Suits is pricing out benches. The Homer Business Association would like to have a few benches set around town.

Mrs. Durkee from Homer School would like to paint the garbage cans. The Trustee would like to see the colors royal blue and white. No gray.

The Mayor reported that because we are sending our trash to Cortland Landfill our cost has increased over \$2,500.00 in tipping fees. We are now paying \$60.00 a ton instead of \$35.00 a ton.

**On motion by Trustee Brush, the meeting was adjourned at 7:15p.m. – all aye.**

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer



**Village of Homer Board of Trustees Meeting  
June 5, 2012**

The regular meeting was called to order by Mayor Suits at 5:37 PM. Present were Trustees Paul Gower, Mike Berry, and Kevin Slack, Mayor Genevieve Suits, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Absent was Trustee Brush. Also present: Lawrence Barber, Legislator Gordon Wheelock, Stew Contento, Fire Chief Mahlon Irish, Mike Harter, Ken Teter, and Craig Umbehauer. This meeting was held at the Homer Fire Station Day Room.

**Minutes from May 1, 2012 were approved as submitted, Motion Trustee Gower, all aye.**

**TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush – all ayes.**

**Motion Trustee Gower, - all ayes** to pay the following bills:

<b>General Fund</b>	<b>Vouchers 157-252</b>	<b>\$</b>	<b>131,786.78</b>
<b>Water Fund</b>	<b>Vouchers 63-89</b>	<b>\$</b>	<b>8,269.80</b>
<b>Sewer Fund</b>	<b>Vouchers 63-90</b>	<b>\$</b>	<b>2,194.35</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

The History Center is now being cleaned once a week by Jamie Coon. A new budget line A7510.100 in the amount of \$1,200 needs to be approved. On motion by Trustee Slack the Board approved the budget transfer line in the amount of \$1,200.00 – all ayes.

Ken Teter spoke about the Bandstand. Due to the condition of the existing wood columns, we believe the proposed synthetic columns could be a good option. The cost for a new look alike synthetic column will be \$3,466.50. Ken Teter recommended the synthetic columns. They have a lifetime guarantee and are a no-maintenance column. This will give us a natural look but still fix the columns structurally. On motion by Trustee Berry the Board moved to accept the change to the synthetic columns in the amount of \$3,476.50 – all ayes.

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** –report was received as submitted, **motion** to accept by Trustee Slack. The Mayor wanted to thank Jim Toolan and Crew for a great job done on the Cemetery. Mayor also thanked Commander United States Naval Reserve Patrick Perfetti and the American Legion for a beautiful job on Memorial Day. Trustee Slack commented on what a beautiful job our Cemetery workers did in preparing for Memorial Day.

**CODES** – report was received as submitted, **motion** to accept by Trustee Slack – **all ayes.** Bruce Weber’s last day was May 31, 2012. Our new Code Officer is Craig Umbehauer from Virgil. Craig introduced himself to the Board. Craig gave a general background and answered questions regarding codes.

**DOGS** –report was received as submitted, motion by Trustee Slack – all ayes

**POLICE** – report was received as submitted, **motion** Trustee Berry- **all ayes.** Trustee Berry asked if we can find out how many tickets our Police Department issue for the Village of Homer. He would like the Clerk to ask Chief Mack these questions. The Mayor stated in the Trustee folder is information on computer/tablets for the police cars. The Mayor is talking with the City regarding these. If both agencies submit an order together it would save on price. Once the Mayor has all the answers she will set up a meeting with the Trustees to further discuss this matter. The Mayor and Chief Mack are still working on the Safety Resource Officer (SRO) for Homer School District. Cortland County Civil Service stated we can hire a part time Officer but can only work 1040 hours for the year. The school has committed to paying for the salary and benefits. The Village has to pay for the cost of training and vehicle. Trustee Berry wants to know the total cost of the SRO.

**RECREATION** – report was received as submitted, **motion** Trustee Gower- **all ayes.**

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Slack - **all aye.**

There are 2 part time jobs open. Lawrence Barber reported the Compost site was closed for Memorial Day. When the workers returned to work there was 3 ft. of debris in front of the closed gate. People dropped off debris knowing it was closed. Lawrence Barber reviewed the backhoe bid list with the

Trustees. He drove and compared each backhoe. Lawrence Barber recommends the John Deere backhoe to the Board. On motion by Trustee Gower the Board moved to approve 2012 John Deere 310k Backhoe in the amount of \$66,714.00 – all ayes. The old backhoe will go out to bid on Auction International website.

Lawrence Barber explained the telemetry was not working properly on the water tank. On motion by Trustee Berry the Board moved to approve a new telemetry unit in the amount of \$2,400.00 – all ayes.

**FIRE DEPARTMENT PRESIDENT'S** – report was received as submitted, **motion** Trustee Slack– **all ayes**.

Firemen's Field Days starts Thursday of this week.

**FIRE CHIEF'S** - report was received as submitted, **motion** Trustee Brush - **all ayes**.

Kevin Fitch Town of Scott Supervisor would like to begin contract negotiations with the Village of Homer. Their contract expires December 31, 2012.

All FEMA grant parts are purchased and in house. Additional funds are still available. Chief Irish would like to amend grant to purchase additional parts for \$6,000.00. On motion by Trustee Slack the Board approved the amendments to the grant in the amount of \$6,000.00 – all ayes.

On motion by Trustee Slack the Board approved Chief Irish to sell and negotiate price for hose nozzles – all ayes.

On motion by Trustee Slack the Board approved the Nexus background check for \$5.00 – all ayes.

Mayor Suits reported on the tree grant that is available. On motion by Trustee Slack the Board approved for Thoma Development to write the Tree grant. – All ayes.

The Mayor stated salt storage roof bids are in. The Mayor will conduct a phone poll of the Trustees to get approval.

Next Meeting will be July 10, 2012 at 5:30 PM

**On motion by Trustee Gower, the meeting was adjourned at 8:10p.m. – All ayes.**

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer  
Mike Berry - Trustee

### **Village of Homer Board of Trustees Meeting July 10, 2012**

The Public Hearing meeting was called to order at 5:03 pm. Present were Trustees Paul Gower, Mike Berry, Andrew Brush and Kevin Slack, Mayor Genevieve Suits, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present: Lawrence Barber, Legislator Gordon Wheelock, Stew Contento, Mary Wagner, Dick Wagner, Don Ferris, Chad Wakula, Ann Hotchkins, Gary Van Gorder, Tim Maxson, Randy Weatherby, Eric Mulvihill, Fire Chief Mahlon Irish, Ken Teter, and . This meeting was held at the Homer Fire Station Day Room.

The Village of Homer anticipates submitting an application to the New York State Office of Community Renewal for funding under the Federal Small Cities Community Development Grant Program 2012.

Ann Hotchkin from Thoma explained this was just a grant for the developer to be eligible for this grant through the Village of Homer.

Gary Van Gorder stated that Homer Oil has been closed since 2005 for a variety of reasons. The property is being marketed. If this company succeeds they would retrofit the building and 25 new jobs would be available. The Company would be called Homer Soy Products. It is a 2 million dollar project. The grant is just the first step in looking into purchasing this property. This is the first step, it does not mean the village endorses the project, it just allows the company to further investigate if it would be feasible to buy this property.

Mary Wagner stated this is the 3<sup>rd</sup> or 4<sup>th</sup> time numerous people have showed they are against this plant opening. SUNY Morrisville could not guarantee this would not smell or have issues. Lowes in Cortland is hiring if jobs are a problem. She does not think this is a great handicap for farmers and is going to continue to protest. She did not have enough time to gather more people to protest.

Stew Contento asked if there was another plant the people can go and see for all of those that are protesting against this company. Maybe if they see it for themselves they would change their minds.

Mary Wagner stated again the smell makes me sick to my stomach and there is a huge mess on corner of Cayuga Street.

On motion by Mayor Suits the Public hearing will be adjourned at 5:25 pm.

The regular meeting was called to order by Mayor Suits at 5:26 PM. Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present: Lawrence Barber, Legislator Gordon Wheelock, Stew Contento, Mary Wagner, Dick Wagner, Don Ferris, Chad Wakula, Ann Hotchkins, Gary Van Gorder, Tim Maxson, Randy Weatherby, Eric Mulvihill, Fire Chief Mahlon Irish, Ken Teter, and . This meeting was held at the Homer Fire Station Day Room.

The Board discussed applying for the grant on behalf of Homer Oil. On motion by Trustee Brush to apply for the grant – Ayes – Trustees Brush, and Slack, Mayor Suits Nays – Trustees Berry and Gower See attached Section 504 Resolution.

**Minutes from June 5, 2012 were approved as submitted, motion Trustee Gower, all aye.**

**TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Slack – all ayes.**

**Motion Trustee Berry, - all ayes to pay the following bills:**

<b>General Fund</b>	<b>Vouchers 253-340</b>	<b>\$</b>	<b>213,815.75</b>
<b>Water Fund</b>	<b>Vouchers 92-113</b>	<b>\$</b>	<b>3,918.77</b>
<b>Sewer Fund</b>	<b>Vouchers 92-113</b>	<b>\$</b>	<b>2,093.62</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

Ken Teter spoke about the Bandstand. Larry Housel, electrician, will have his part done by next week. A majority of the project is complete. Contractors will have cap done and remove fence next week. The area will be clean and safe for the Holiday in Homer on July 21, 2012.

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** –report was received as submitted, **motion** to accept by Trustee Slack.

**CODES** – report was received as submitted, **motion** to accept by Trustee Brush – **all ayes.** Trustee Gower still would like more information on the Code Reports.

**DOGS** –report was received as submitted, motion by Trustee Gower – all ayes

**POLICE** – report was received as submitted, **motion** Trustee Berry- **all ayes.**

**RECREATION** – report was received as submitted, **motion** Trustee Gower- **all ayes.**

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Berry - **all aye.**

Trustee Gower asked about stuff behind the building of the compost site. Superintendent Barber stated he will make sure it is taken care. The Board asked Superintendent about the water tanks. Barber reported the Fire Hydrants have been painted.

**FIRE DEPARTMENT PRESIDENT’S** – report was received as submitted, **motion** Trustee Slack– **all ayes.**

Goddard Roofing finished the repair on the roof. The DPW is started working on installing the new generator at the Fire Station.

**FIRE CHIEF’S** - report was received as submitted, **motion** Trustee Slack - **all ayes.**

Texting is not working. What is the Village’s plan regarding an IT person for the Fire Department. Mayor stated she will set a meeting with Nick Pizzola and Mahlon Irish within the next couple of weeks.

On **motion** by Trustee Berry the Board moved to approve the ladder testing contract that states their fees will not increase in the next three years if the Village agrees to use their company to test the ladder for the next three years. All ayes.

The north side of the Fire Station roof needs to be repaired. On **motion** by Trustee Berry the Board approves to go out for bid on repairing the north side of the roof. – All ayes.

Mayor reported the Homer Central School District approved DRUG FREE SCHOOL ZONE.

The SRO officer was discussed. The Officer would be our employee but work for the school. The Village will provide transportation from the Police Station to the Homer School District. On motion by Trustee Slack the Board approved the Safety Resource Officer for the Homer School District. – All ayes.

Mayor will email the committee members dates and times for availability to start the Code review Committee.

Mayor reviewed the salt storage roof estimates. The Board still did not make a decision on this.

The Board reviewed recommendations from Mike Harter, Village Mechanic:

1. Replace Truck #27, Streets - 2003 F350, 1-ton 66,870 miles. (sell this truck) Buy new Ford F250 4x4 with plow – On motion by Trustee Brush – all ayes.
2. Replace Truck #16, Recreation -2003 Ford F150 4x4 80,000 miles (sell) Buy new Ford F150 4x4 – New truck will go to Superintendent Barber; Recreation Director will have the older vehicle. On motion by Trustee Brush – Ayes – Brush, Slack and Berry. Nays- Gower.
3. Replace Truck #22, Cemetery – 1995 Ford, 1-ton Dump truck 52,000 miles. (sell) Buy new Ford 1-ton Dump Truck – On motion by Trustee Berry – all ayes.
4. Truck #28, International, add engine exhaust brake – already approved.
5. Remove dump box from old #28 install on Truck #32 (32 box rotting out) amount \$8,000. Rick and Rich to perform the job. On motion by Trustee Slack – all ayes.
6. Replace both rear springs on Truck #32, Volvo for \$2,500. On motion by Trustee Brush – all ayes.
7. Change DPW summer hours until August 31, 2012 – 6:00 am to 3:30 pm Monday, Tuesday, Wednesday and Thursday. Friday's will be 6 am to 10 am. – On motion by Trustee Gower – all ayes.

The Clerk reported on Syracuse Haulers tipping fees: March – \$2,503.80, April - \$5,409.00, May - \$3,072.60, June - \$6,088.80. There is no consistency will have Superintendent Barber look into matter.

## RESOLUTION

WHEREAS, the Center for the Arts of Homer, Inc. is applying to the 2012 Rural Area Revitalization Project and the 2012 New York Main Street (NYMS) grant from New York State for a renovation project to be located at 70 - 72 South Main Street, a site located within the territorial Jurisdiction of this Board of Trustees of the Village of Homer: and

WHEREAS, as a requirement under the rules of these programs, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located"

NOW, THEREFORE, be it resolved by this august body that the Board of Trustees of the Village of Homer hereby does approve and endorse the application of the Center for the Arts of Homer, Inc. for a grant under the 2012 Rural Area Revitalization Project and the 2012 New York Main Street (NYMS) application for a renovation project known as the Scenic Route 90 Visitor Center and Historic Museum and located within this community. On motion by Trustee Slack the above resolution was approved by the Board – all ayes.

## RESOLUTION

### LOCAL WATERFRONT REVITALIZATION PROGRAM

RESOLVED:

That Genevieve A. Suits as Mayor of the Village of Homer, is hereby authorized and directed to file an application for funds from the New York State Department of State for Local Waterfront Revitalization

Program Environmental Protection Funds in an amount not to exceed \$100,000 and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Homer for zoning and land use revisions. On motion by Trustee Berry Board moved to approve above resolution – all ayes.

Mayor asked if the board still wanted to have mosquito control in the Village. On motion by Trustee Brush the Board approved mosquito control – Ayes – Trustee Brush, Trustee Gower and Mayor Suits, Nays – Trustee Slack and Berry.

The Mayor reviewed buying iPads for the Village Board of Trustees, Mayor and Clerk. This will save on paper and it will be able easier to review items and communicate more efficiently. The cost will be \$489 each. On motion by Trustee Brush Board approved purchase of 6 iPads for \$489 each. – All ayes.

Mayor stated the Homer Business Association contacted her regarding placing WELCOME JETS flags. Approval contingent upon the date to be put up, the date removed, how big, and where they are placed. On motion by Trustee Brush to grant approval of the Jets flags. Ayes – Trustee Brush, Trustee Slack, Nays – Trustee Gower and Trustee Berry – The Mayor will decide after receiving information on the above questions.

The HBA was also wondering if the Village would buy 2 crosswalk pedestrian towers. They would like one at the Key Bank crosswalk and the other one on Cayuga Street by the school and center of arts. The Superintendent Barber will look into the matter.

Attorney Perfetti would like a copy of the chipper agreement we have with the company we bought it from.

On Motion by Mayor Suits the Board moved into Executive Session at 7:00 pm – all ayes.

On Motion by Mayor Suits the Board adjourned Executive Session at 7:17 pm – all ayes.

The Board discussed contract with the City of Cortland.

The Grievance Policy was reviewed by Attorney Perfetti and the Board of Trustees. On motion by Trustee Slack the Board approved the policy – all ayes. (see attached)

Trustee Gower reported there were complaints this past Monday at the basketball court. People were parking on the side of the courts. The Firemen had a meeting and were unhappy that they had to park down by the community building. The Firemen were also concerned because people were using their bathrooms. Mayor said we will put a Port-a-John at the basketball courts for the people using the courts.

Trustee Slack wanted to make sure the Holiday in Homer sign would be hung tomorrow. The Mayor reassured them she was working on it. We had to replace the cable where the signs hung above the street. The Mayor had to find someone to hang the cable and put the sign up.

**On motion by Trustee Gower, the meeting was adjourned at 7:45 p.m. – All ayes.**

Mayor Genevieve Suits

Lou Anne Randall, Village Clerk-Treasurer

Attachment:

Village of Homer

#### **SECTION 504 GRIEVANCE POLICY**

##### *Procedure for Filing Complaints*

**BACKGROUND:** Section 504 of the Rehabilitation Act of 1973 (the "Act") as amended, prohibits discrimination on the basis of disability in programs and activities conducted by the United States Department of Housing and Urban Development (HUD) or that receive financial assistance from HUD. This includes the New York State Community Development Block Grant Program (CDBG) funded by HUD, and under which the Village of Homer, New York, (the "Village") has received financial assistance. The Act specifically provides that no qualified individual shall, solely by reason of their handicap, be excluded from program participation, including employment, be denied program benefits, or be subjected to discrimination. The Americans with Disabilities Act of 1990 (ADA) establishes provisions for assuring equality of opportunity, full participation, independent living and self-sufficiency of disabled persons relative to employment, benefits and services, accommodations, commercial facilities and multifamily housing.

**SECTION 504 POLICY/COMPLIANCE:** Part 8 of Title 24 of the Code of Federal Regulations (24 CFR) requires the adoption and notice/publication of ADA grievance procedures for municipalities with 15 or more employees, Sections 8.53 and 8.54, respectively. Therefore, be it known that it is the policy of the Village not to discriminate on the basis of disability. Towards that end, the Village has adopted by resolution an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) of the U.S. Department of Health and Human Services regulations implementing the Act. The subject law and implementing regulations may be examined in the Village Clerk's Office. The Village Clerk for the Village has been designated to coordinate the efforts of the Village with respect to Section 504 compliance. This information can also be accessed on the World-Wide Web at the following address: <http://www.ada.gov/taman2.html#II-8.2000>. The Village Hall is located at 53 South Main Street, in the Village of Homer, County of Cortland and State of New York. The Section 504 Coordinator can be reached at (607) 749-3322.

**GRIEVANCE PROCEDURE:** Any person who believes they have been subjected to discrimination on the basis of disability may file a grievance under the procedure adopted by the Village outlined below.

Grievances must be submitted to the Section 504 Coordinator within 60 days of the date the person filing the grievance becomes aware of the alleged discriminatory action.

A complaint must be in writing, containing the name and address of the person filing it. The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.

The Section 504 Coordinator, or their designee, shall conduct an investigation of the complaint. This investigation may be informal, but it must be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 504 Coordinator will maintain the files and records of the Village relating to such grievances.

The Section 504 Coordinator will issue a written decision on the grievance no later than 30 days after its filing.

The person filing the grievance may appeal the decision of the Section 504 Coordinator by writing to the Village Board of Trustees within 15 days of receiving the Section 504 Coordinator's decision. Village Board of Trustees shall issue a written decision in response to the appeal no later than 30 days after its filing.

The availability and use of this grievance procedure does not prevent a person from filing a complaint of discrimination on the basis of disability with the United States Department of Health and Human Services, Office for Civil Rights.

The Village will make appropriate arrangements to ensure that disabled persons are provided accommodations, if needed, to participate in this grievance process. Such arrangements may include; but, are not limited to, providing interpreters of the deaf, providing taped cassettes of material for the blind, or assuring a barrier-free location for the proceedings. The Section 504 Coordinator will be responsible for such arrangements.

It is against the law for the Village to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

Seconded: Trustee Slack

Trustee	Ayes	Nays
Mr. Michael A. Berry	X	
Mr. Andrew F. Brush	X	
Mr. Kevin Slack	X	
Mr. Paul Gower	X	

Be it adopted this 10 day of July, 2012 by the Homer Village Board of Trustees, Cortland County, New York.

  
Geneyve Suits, Mayor, Village of Homer

SEAL

Attachment:

#### SECTION 504 RESOLUTION/ Village of Homer, New York

**WHEREAS**, Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability in programs and activities conducted by the United States Department of Housing and Urban Development (HUD) or by grantees that receive financial assistance from HUD, and

**WHEREAS**, Part 8 of Title 24 of the Code of Federal Regulations (24 CFR) requires adoption of grievance procedures to address complaints of those who feel they may have been discriminated against on the basis of disability and also requires the provision of notice of said grievance procedures, and

**WHEREAS**, it is the policy of the Village of Homer, New York (the "Village") not to discriminate against any individual, person or group on the basis of disability and the intent of the Village to address any complaints that may arise pursuant to Section 504,

**NOW, THEREFORE, BE IT RESOLVED** that the Village does hereby adopt by resolution internal grievance procedures (the "Procedure") providing for the prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 of the United States Department of Health and Human Services regulations implementing the Act, and

**BE IT FURTHER RESOLVED**, that the Village does hereby designate the Village Clerk as the Grievance Coordinator who shall be responsible for receiving and addressing complaints pursuant to the Procedure adopted hereby and attached hereto, and

**BE IT FINALLY RESOLVED**, that the Village will place its employee, the public, and potential beneficiaries of certain federal public programs on notice by undertaking certain actions that will include, but may not be limited to (1) providing a copy of the grievance procedure to its employees, (2) putting the public on notice by placing a notice in the Village official newspaper subsequent to adoption of this Procedure, (3) placing copies of the Procedure in the Village Offices for review and dissemination, and (4) adding language to federal program brochures to insure all potential program beneficiaries are aware of the grievance procedures adopted by the Village.

### Village of Homer Board of Trustees Meeting August 6, 2012

On motion by Mayor Suits the Regular meeting was called to order at 5:30pm.

The regular meeting was called to order by Mayor Suits at 5:30 PM. Present were Trustees Paul Gower, Mike Berry, and Kevin Slack, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Absent: Andy

Brush. Also present: Lawrence Barber, Stew Contento, Chad Wakulla, Eric Mulvihill, Fire Chief Mahlon Irish, This meeting was held at the Homer Fire Station Day Room.

**Minutes from July 10, 2012 were approved as submitted, motion Trustee Berry, all aye.**

**TREASURER'S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Slack – all ayes.**

**Motion Trustee Berry, - all ayes to pay the following bills:**

<b>General Fund</b>	<b>Vouchers 341-447</b>	<b>\$</b>	<b>266,582.37</b>
<b>Water Fund</b>	<b>Vouchers 114-146</b>	<b>\$</b>	<b>4,141.60</b>
<b>Sewer Fund</b>	<b>Vouchers 114-146</b>	<b>\$</b>	<b>71,025.65</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

On motion by Trustee Berry, the Board approved the following permissive referendums: - all Ayes.

This authorized expenditures of \$48,598.00 from Cemetery Reserve for the 2012 Ford F550 pickup truck.

This authorized expenditures of \$24,235.00 from Police Reserve for the 2012 Chevy Impala.

This authorized expenditures of \$30,900 from Municipal Property Improvement Reserve for repairs to the roof on the Fire Station.

#### **ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** –report was received as submitted, **motion** to accept by Trustee Slack.

We are waiting for Whitmore Fence to install the replacement fence. The gate materials have been ordered.

**CODES** – report was received as submitted, **motion** to accept by Trustee Gower– **all ayes.**

**DOGS** –report was received as submitted, motion by Trustee Slack – all ayes

**POLICE** – report was received as submitted, **motion** Trustee Gower- **all ayes.**

Attorney Perfetti is working with Attorney Patrick Snyder to develop ordinances to enforce a surcharge on ticket money. Police department has increased calls on domestic issues. A Neighborhood Watch will be starting on Maple Ave Street.

**RECREATION** – report was received as submitted, **motion** Trustee Slack- **all ayes.**

Mayor discussed the netting for Griggs field. There are four major areas in the ball fields that need netting. The Village will purchase the first net this year; the next net will be bought by Little League. ASCAP agreement is referred to Attorney Perfetti for further review.

Football registration is over with. Mayor will call everyone that is participating to reiterate the times of practice have moved to a later time this year. This way everyone is aware of time schedule. Soccer will be over in two weeks.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Slack- **all aye.**

Superintendent Barber reported water line damage at the Express Mart construction site. Express will have to correct the lateral damage. This is not a village issue due to it being the contractor's mistake. Attorney Perfetti will call Attorney Matt Newman (Express Mart Attorney) and explain the situation.

Trustee Slack asked Superintendent Barber why we the Village had to fix lights on Main Streets. Mayor thanked the street department for landscaping around the clerk office by pulling weeds and shrubs. Great job. Fire Chief Irish told Superintendent Barber fire hydrants look nice and are color coded.

Salt storage roof quotes were reviewed again. On motion by Trustee Berry the Board approves Goddard Roofing for the amount of 14,847.00 to fix the slate storage roof - all ayes.

Tree Contract was sent to bid two different ways. One way was with the contractor just cutting the tree while the street department personnel cleaning up the brush. The other way is the contractor does all the work. The Board of Trustees agreed to go with the contractor doing all work. On motion Trustee Slack, the Board approved Steve Dafoe's bid for tree contract. - All ayes.

**FIRE DEPARTMENT PRESIDENT’S** – report was received as submitted, **motion** Berry – **all ayes**.  
Stew Contento stated he was not happy about it taking four months to get the generator. The Board is waiting for quotes on other side of roof. Bid opening will be August 13, 2012 at 10 am.

**FIRE CHIEF’S** - report was received as submitted, **motion** Trustee Gower- **all ayes**.  
The Fire Department had four calls today. Turn-out gear purchase is being held over to September in order to get a 5 percent discount. All fire trucks are up and running.

Texting is now working. Chief Irish asked what the Village’s plan regarding an IT person for the Fire Department. Mayor had a meeting with Nick Pizzola and Mahlon Irish. The total IT package presented by Plan First for the fire department is \$ 6,100.00. This includes the day room, alarm room and chief’s office. On motion by Trustee Berry, the Board approved the new system with the money expensed from Improvement Property Reserve - all ayes.

The mayor presented ESIP life insurance policy at a cost of \$8,000.00. Coverage of this policy is for \$10,000.00 life insurance. Trustee Berry suggested talking about this at budget time. Trustee Berry asked the fire department to discuss with its members to see how many are interested in this program.

Homer Fire Department membership applications for William Hogan and Ashley Trimm were discussed. On motion by Trustee Slack the Board approved the applicants – all ayes.

The SRO officer was discussed. Attorney Perfetti explained how the officer will be a part time officer for the Village of Homer and part time officer for Homer High School. This is a one year contract. The Village will provide transportation from the Police Station to the Homer School District. On motion by Trustee Slack the Board approved the Safety Resource Officer position for the Homer School District. – All ayes.

Main Street NYCOM is September 30 thru October, 2012.  
Magic on Main will be August 17, 2012 from 6 to 9 pm.  
Motion by Trustee Slack to approve Homer Elks bingo - all ayes

Local food tasting with farmers market will be held on September 22, 2012.

Attorney Perfetti asked about CDBG.

**On motion by Trustee Gower, the meeting was adjourned at 7:37 p.m. – All ayes.**

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer

**Village of Homer Board of Trustees Meeting  
September 4, 2012**

On motion by Mayor Suits the Regular meeting was called to order at 5:30pm.

The regular meeting was called to order by Mayor Suits at 5:30 PM. Present were Trustees Andy Brush, Paul Gower, Mike Berry, absent Kevin Slack, Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present: Gordon Wheelock, Don Vanslyke, Mr. and Mrs. Carly, Dave Barber, Don Hurteau, Stew Contento, and Eric Mulvihill. This meeting was held at the Homer Fire Station Day Room.

**Minutes from August 6, 2012 were approved as submitted, motion Trustee Berry, all aye.**

**TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush - all ayes.**

**Motion** Trustee Berry, - **all ayes** to pay the following bills:

<b>General Fund</b>	<b>Vouchers 341-447</b>	<b>\$</b>	<b>266,582.37</b>
<b>Water Fund</b>	<b>Vouchers 114-146</b>	<b>\$</b>	<b>4,141.60</b>
<b>Sewer Fund</b>	<b>Vouchers 114-146</b>	<b>\$</b>	<b>71,025.65</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**



**CEMETERY** –report was received as submitted, **motion** to accept by Trustee Gower.  
Trustee Gower commented on how nice the new truck looks.

**CODES** – report was received as submitted, **motion** to accept by Trustee Brush – **all ayes**.  
Express Mart and Mr. and Mrs. Marsh are having difficulty with each other over a waterline. The Village is not involved in this matter, it is a neighbor dispute.

**DOGS** –report was received as submitted, motion by Trustee Brush

**POLICE** – report was received as submitted, **motion** Trustee **Berry**  
On-going neighbor dispute at 34 Cortland Street. Our police officer did arrest a tenant while another tenant was trying to hit the officer. A letter of recognition for Police Patrolmen Chris Parrow was submitted by Chief Mack for a job well done during this dispute.  
Mrs. Carley spoke to the Board of Trustees regarding the skateboard law. The law states skateboard is illegal. What can she do to change this law? Don Vanslyke is also against the skateboard law. Don believes there should be some restriction for skateboarding. Tim Carley also complained about the current law.

**Chief needs to give the Board a written report on issues happening during the month.**

**RECREATION** – report was received as submitted, **motion** Trustee Brush- **all aye**  
An altercation occurred on the soccer field by parents in the process of a divorce. The police responded on three separate occasions to keep the couple apart.  
Trustee Berry would like to know if the Village can help participate in the Movie on the Green event. The Center for the Arts said they would join us to conduct a movie night for the kids next summer. The cost to be allocated from the recreation budget. Director Lewis stated soccer goals will need to be rebuilt. This will be in next years' budget. The old bleachers will be scrapped for metal. Director Lewis is looking into having Cortland State students help with basketball and other recreation programs.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Slack- **all aye**

On motion by Trustee Brush the Board accepted the 1990 Ford Backhoe auction bid for \$13,101.00. - all ayes

The generator is in at the Fire station. We will find out from Lawrence Barber if they are going to put a fence around the generator. Superintendent Lawrence Barber suggested we stone and oil Prospect Street, cost \$3,000.00. On **motion** by Trustee Berry to approve oil and stone Prospect Street - **All ayes**.

The trees on Center Street were cut back by DOT. Our village crew has been cutting limbs. Jim Baranello called and asked if we can clean up the sewer pump station area on his property.

**FIRE DEPARTMENT PRESIDENT'S** – report was received as submitted, **motion** Berry – **all ayes**.  
Stew Contento asked if the community building is a Red Cross building. It is not.  
Stew Contento is checking prices on a warranty service contract for the generator.

**FIRE CHIEF'S** - report was received as submitted, **motion** Trustee Berry **all ayes**  
On **motion** by Trustee Brush to approve Kyle Reddick pending approval of the arson investigation - **all ayes**

The bandstand work is completed. It was noted someone had already painted graffiti on the bandstand over the weekend.

Mr. Ted Grant donated property to the Village of Homer that borders Durkee Park in 2000. The previous Mayor never recognized him. Mayor Suits will have a plaque made in honor of Mr. Grant.

Two families had sidewalk work done by Ernie Newell, a contractor who did not have prior approval. Is the Board willing to approve these two applicants? On **motion** by Trustee Berry to approve Dan Kelly and Barry Warren sidewalk applications - **all ayes**

Peter Baynes from NYCOM informed the Village our State retirement will be increasing 19 percent next year.

Magic on Main went very well. The committee would like the street blocked next year from Cayuga Street to Clinton Street. Attendance appeared greater than last year.  
Legislator Wheelock commented on county projects. The wind towers are still being discussed. The recycling center is being looked over again. Budget is being reviewed by the administrator.

**On motion by Trustee Gower, the meeting was adjourned at 6:37 p.m. – All ayes.**

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer

**Village of Homer Board of Trustees Meeting  
October 2, 2012**

On motion by Mayor Suits the Regular meeting was called to order at 5:30pm.

Moment of Silence for Alice Heath who was our school crossing guard for many years.

The regular meeting was called to order by Mayor Suits at 5:30 PM. Present were Trustees Paul Gower, Mike Berry, Kevin Slack, and Absent Andrew Brush. Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present: Gordon Wheelock, Mary Henry, Linda O’Donnell, Tim Maxson, Mahlon Irish, Robert Johnson, Attorney Mark Suben, Attorney Keith Dayton, Dave Barber, Don Hurteau, Stew Contento, and Eric Mulvihill. This meeting was held at the Homer Fire Station Day Room.

**Minutes from September 4, 2012 were approved as submitted, motion Trustee Berry, all aye.**

**TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Berry - all ayes.**

**Motion Trustee Berry, - all ayes to pay the following bills:**

<b>General Fund</b>	<b>Vouchers 523 -604</b>	<b>\$</b>	<b>90,883.71</b>
<b>Water Fund</b>	<b>Vouchers 172-202</b>	<b>\$</b>	<b>6,106.13</b>
<b>Sewer Fund</b>	<b>Vouchers 172-202</b>	<b>\$</b>	<b>3,339.83</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

District Attorney Mark Suben spoke on behalf of his re-election. He reported the trials he was successful on winning. Examples are Thibeault and West cases. Attorney Suben created polices of openness and fairness to more efficiently and effectively fight crime. He would like to be re-elected.

Attorney Keith Dayton spoke on how he would like to become our next District Attorney. He spoke on behalf of his record. He will put Cortland first and alleviate jail overcrowding if elected as the District Attorney.

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** –report was received as submitted, **motion** to accept by Trustee Berry – **all ayes**.  
The Cemetery crew installed a new water line from 4 North west to Section 21.

**CODES** – report was received as submitted, **motion** to accept by Trustee Gower- **all ayes**.  
Kelly Patterson is still not in compliance with the Village. **On motion** by Trustee Gower the Kelly Patterson violation will be turned over to the Attorney Perfetti – all ayes.

**POLICE** – report was received as submitted, **motion** by Trustee Gower – **all ayes**.  
Chief Mack reported on the success of Safety Resource Office Mike Howell at Homer Central School District. Office Howell has made drug, endangering child welfare, school bus chase arrests. He has been teaching 5<sup>th</sup> grade class, bike safety, bullying class and reading to the kindergarten. This has been a huge success with the SRO.

Mary Henry from 36 Cortland Street, Linda O’Donnell 41 ½ Cayuga Street and Joan Carey all have issues with skateboarders and loud noises in the neighborhood. Chief Mack told them to call the Police when the issues arise. A complaint will have to be filed in order for the police to prosecute.

**DOGS** –report was not received as submitted

**RECREATION** – report was received as submitted, **motion** Trustee –Slack- **all ayes**  
Fall schedule flyers went to print they should be delivered to the school next week.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Berry- **all aye**.

We had a water main break by Interstate 81 ramp on September 24, 2012 from 7 pm to 4 am. Our workers did a great job. The Mayor thanked them for a job well done. The Town of Homer had a water leak in the Town Hall. On **motion** by Trustee Berry the board approved a credit of \$969.63 due to their water line break – all ayes.

**FIRE DEPARTMENT PRESIDENT’S** – report was received as submitted, **motion** Trustee Gower- all **eyes**.

The Fire Station open house will be October 11, 2012.

**FIRE CHIEF’S** - report was received as submitted, **motion** Trustee Berry **all eyes**

On **motion** by Trustee Gower to fix 542 was approved by the board – all ayes.

Chief Irish asked if the Board would review their flat fee mileage reimbursement. They would like to be paid for their actual mileage as it was before.

Mr. Ted Grant donated property to the Village of Homer that borders Durkee Park in 2000. The previous Mayor never recognized him. Mayor Suits will have a plaque made in honor of Mr. Grant. Mayor Suits showed different styles of plaques for the board to choose from.

The clerk reported the 27 sidewalk requests with a commitment of \$18,718.96.

The committee for the code book will be October 16<sup>th</sup> at 5:30 will be at the Clerk’s Office.

The Syracuse Haulers brought down a garbage cart and recyclable bin for the board to look over. The cost for both is \$67.15 per house. The Mayor is waiting for two more quotes. This is a suggestion to our tipping fees being so expensive.

Thoma presented two grants for the Village of Homer to review.

That Genevieve A. Suits, as Mayor of the Village of Homer, is hereby authorized and directed to file an application for funds from the New York State Department of Transportation under the Safe Routes to School Program, in an amount not to exceed \$500,000, and upon approval of said request to enter into and execute a project agreement with the State for financial assistance to the Village of Homer for the Homer Safe Routes to School Project. On **motion** by Trustee Berry the board approved the grant. – all ayes.

That Genevieve A. Suits, as Mayor of the Village of Homer, is hereby authorized and directed to file an application for funds from the New York State Office of Community Renewal through its New York Main Street Program 2008, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Homer for the Homer Downtown Revitalization Program. On **motion** by Trustee Berry the board approved the grant. – all ayes.

The CDBG senior grant has one applicant for approval- David Howe of 14 Albany Street in the amount of \$25,054.64 – On **motion** by Trustee Slack the applicant was approved. - All ayes.

The Clerk reported the Village of Homer Staff will be having their work violence/sexual harassment workshops on October 15, 2012 at 9 am at the Fire Station. After the workshop Aflac will have a presentation for any employees that would like to join.

Budget workshop meeting will be October 15 and October 29, 2012 at 5:30 pm.

The Town of Homer would like more room in our storage facility. Trustee Berry asked if we looked into the County Records room. The Mayor will look into this situation.

**On motion by Trustee Gower, the meeting was adjourned at 8:37 p.m. – All ayes.**

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer

**Village of Homer Board of Trustees Meeting  
November 6, 2012**

On motion by Mayor Suits the regular meeting was called to order at 5:30 pm.

The regular meeting was called to order by Mayor Suits at 5:30 PM. Present were Trustees Paul Gower, Mike Berry, Andrew Brush and Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Trustee Slack was absent. Also present: Gordon Wheelock, Don Hurteau, Dave Barber, Mahlon Irish Jr., Craig Umbehauer, Payton Boice, Nate and Matt Stockwin, Anni Wynn, Nate Mcllyman, Shawn Ferrito, Beau Riley, Paul Suits Jr., Stew Contento, and Tim Maxson. This meeting was held at the Homer Fire Station Day Room.

**Minutes from October 2, 2012 were approved as submitted, motion Trustee Berry, all aye.**

**TREASURER'S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush- all ayes.**

**Motion Trustee Berry, - all ayes to pay the following bills:**

<b>General Fund</b>	<b>Vouchers 606-689</b>	<b>\$</b>	<b>106,811.08</b>
<b>Water Fund</b>	<b>Vouchers 202-242</b>	<b>\$</b>	<b>4427.28</b>
<b>Sewer Fund</b>	<b>Vouchers 202-242</b>	<b>\$</b>	<b>1871.18</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

NOTICE IS HEREBY GIVEN that the Village Trustees of the Village of Homer, Cortland County, New York at a meeting held November 6, 2012 duly adopted the resolution a summary of which is to be published, subject to the following permissive referendums as provided in the State of New York. This authorized expenditures of \$7,658.64 from Municipal Property Improvement Reserve for the installing electrical for the Generator.

**On motion by Trustee Brush the Board approved the permissive referendum – all ayes.**

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** –report was received as submitted, **motion** to accept by Trustee Gower– **all ayes.**

**CODES** – report was received as submitted, **motion** to accept by Trustee Gower- **all ayes.**

Julie Dann's (the old Costa store) project is moving along. The Denny Morgan site plan was approved by Cortland County Planning; it will go in front of the Homer Planning Board tomorrow night. Mark Card and Mr. Czimmer violations have been satisfied by the courts.

**POLICE** – report was received as submitted, **motion** by Trustee Brush – **all ayes.**

The police sign should be in within next week. The Charger police car will be delivered to Rick and Rich to be worked on.

**DOGS** –report was received as submitted, **motion** by Trustee Berry

**RECREATION** – report was received as submitted, **motion** Trustee Gower- **all ayes**

Holiday in Homer will be December 7th at 6:00 pm. All fields are being shut down for winter.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Berry- **all aye.**

The DPW is still working on tearing down the beaver dam. November 8, 2012 there will be a PESH inspection for the Village of Homer.

**FIRE DEPARTMENT PRESIDENT'S** – report was received as submitted, **motion** Trustee Gower - **all ayes.**

The bathroom bid was advertised. The bid opening is November 29, 2012 at 10:00 am. JD Ferro installed flashing where it was missing. All the roofs are fixed for the time being.

**FIRE CHIEF'S** - report was received as submitted, **motion** Trustee Brush- **all ayes**

The Mayor called for dispatch in order for police to attend calls to fire calls for protection. The Town of Summer Hill Fire Protection contract is in the beginning stages of negotiating a new contract. One member will be deployed to NYC for Hurricane Sandy relief. The fire department sold two nozzles for \$300.00 to the Village of McGraw. Cold Brook Bridge on RTE 281 will be closed tomorrow till Christmas time. Chief Irish and Trustee Gower attended the meeting concerning the shutdown for repair of Interstate 81 scheduled for next year. The Village of Homer website programmers will have a working

model for us to look over and use by next Friday. The Fire Department website is down and needs the Village website online soon.

Two applicants: Jonathan Surine and Tyler Signor motion made by Trustee Gower to approve these applicants. - All ayes

Codes committee meeting will be on November 13th at 5:30 pm.

Route 11 Corridor meeting update involved making the Interstate 81 entrance and exit more welcoming. The three municipalities that are working together are City of Cortland, Town of Cortlandville and Village of Homer.

Auction International bids were reviewed:

2003 Ford F150 – \$4,500.00 - not accepting the bid

Police car motor - \$460.00 not accepting bid

The Board approved the following items: 1993 Volvo - \$11,100, 1997 Ford F 350 for \$5,900.00 and 2004 Ford Victoria for \$960.00. On Motion by Trustee Gower the Board moved to approve the bids - **All ayes.**

The CDBG senior grant received two applications for approval-

Mary Knickbocker of 5 Center Street

Evelyn Davidson of 15 Park Avenue

– On **motion** by Trustee Berry the applicants were approved - all ayes

James Grant is refinancing his home, the loan company would like for the Village of Homer to subordinate the loan, approved on **motion** by Trustee Brush - all ayes.

Budget workshop meetings will be November 15 and 29, 2012 at 5:30 pm in the Clerk's Office.

Anti-virus software approved for Microsoft Essentials for Village of Homer computers on **motion** by Trustee Brush - ayes

ASCAP is still asking the Village of Homer to pay for a license. Attorney Perfetti discussed this with NYCOM, the license will cost \$280.00 forever or does the village want to state that this does not cover the music that is played on the village green. Attorney Perfetti is still researching this so his decision is to wait for further research.

Our pedestrian crossing sign in front of Key Bank was hit and damaged in October. The person responsible would like to pay restitution at \$100.00 a month for the next four months.

Trustee Berry asked Attorney Perfetti about the surcharge on the tickets issued by the Police Department. The Town of Homer approved the surcharge. Attorney Perfetti will have a draft of the Local Law for the Trustees to approve by the next board meeting.

**On motion by Trustee Gower, the meeting was adjourned at 6:37 p.m. – All ayes.**

Mayor Genevieve Suits

Lou Anne Randall, Village Clerk-Treasurer

### **Village of Homer Board of Trustees Meeting**

**December 11, 2012**

The regular meeting was called to order by Mayor Suits at 5:33 PM. Present were Trustees Paul Gower, Mike Berry, Andrew Brush; Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Trustee Slack was absent. Also present: Gordon Wheelock, Don Hurteau, Dave Barber, Mahlon Irish Jr., Craig Umbehauer and Tim Maxson. Stew Contento arrived after the meeting started. This meeting was held at the Homer Fire Station Day Room.

**Minutes from November 6, 2012 were approved as submitted, motion Trustee Berry, all aye.**

**TREASURER'S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush- all ayes.**

**Motion** Trustee Berry, - **all ayes** to pay the following bills:

<b>General Fund</b>	<b>Vouchers 691-772</b>	<b>\$</b>	<b>261,961.66</b>
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<b>Water Fund</b>	<b>Vouchers 243-269</b>	<b>\$</b>	<b>4,740.38</b>
<b>Sewer Fund</b>	<b>Vouchers 243-269</b>	<b>\$</b>	<b>82,939.67</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** –report was received as submitted, **motion** to accept by Trustee Berry– **all ayes**

**CODES** – report was received as submitted, **motion** to accept by Trustee Gower- **all ayes.**

**POLICE** – report was received as submitted, **motion** by Trustee Berry– **all ayes.**

Our Police Department has been very busy. We have ordered our own spike strips to help stop police chases thru the village. The new police station sign has been installed.

**DOGS** –no report was received as submitted,

**RECREATION** – report was received as submitted, **motion** Trustee Gower- **all ayes**

The Christmas on the Green ceremony was very well attended. Thanks for the fire department giving Santa a ride to the event.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Slack - **all aye.** The Board of Trustee would like to thank the DPW for setting up the nativity scene.

**FIRE DEPARTMENT PRESIDENT’S** – report was received as submitted, **motion** Trustee Brush - **all ayes.** President Stew Contento thanked the Village Board and the Mayor for all their support on having the work done on the fire station. Can we contact ESIP insurance to see if they will cover damage done by water leaks?

**FIRE CHIEF’S** - report was received as submitted, **motion** Trustee Brush - **all ayes.**

The Homer Fire Department had another member graduate from boot camp. Rescue truck has been repaired by Rick & Rich. The cost was a little more due to unforeseen problems with the vehicle. Chief Irish stated the red line painted on the curb in front of fire hydrants is working to keep people from parking in front of them. Can we get the one on Copeland Street in front of Mr. Gray done too? Also, in front of Mrs. Perfetti and in front of Dashers? Chief Irish would like a workshop on January 15, 2013 at 5:30 PM at the Homer Fire Station. The Thermal Imaging machine has finally failed. Replacement cost will be \$ 7,000 if we buy it before next Friday. On **motion** by Trustee Berry the Board approved the purchase of a new thermal camera- **all ayes.**

Josiah Rice membership was reviewed; on **motion** by Trustee Slack the Board approved the membership - **all ayes.**

Attorney Perfetti noted Ms. Patterson code violation letter needs to be hand delivered by police department. ASCAP is still being looked into. Attorney Perfetti talked to John Eves from radio station about it, he is not convinced that we should pay for this license. Attorney Perfetti stated the decision in up to the Board whether or not to pay for the license. After a lengthy discussion on **motion** by Trustee Gower, the Board decided not to proceed. - **all ayes.**

Attorney Perfetti stated the Town of Summerhill fire contract is ready to be approved. On **motion** by Trustee Gower the Board approved the contract - **all ayes.**

Attorney Perfetti reviewed Local law 1 2013 this is ready for a public hearing – On motion by Trustee Berry the Board **approved** to have a Public hearing on January 8, 2012 - **all ayes.**

Attorney Perfetti is working with District Attorney regarding legal action with the Homer Police Department and Mr. And Mrs. Sarlo.

A village resident reported a letter from a water insurance company selling insurance for water laterals. Attorney Perfetti is looking into this insurance to see if this legitimate. The official looking letter was from Plan Administrator, PO Box 7318, Albany, NY. Re: insurance on exterior water lines (lateral from street to house) and they wanted credit card number.

Auction International bids were reviewed:

1999 Ford Backhoe - 21,500.00

2003 Ford F350 - 5,500.00

On **motion** to accept the bids by Trustee Berry - **all ayes.**

Next board meeting will be January 8, 2013. The Budget Public Hearing will start at 5:00 pm immediately after another public hearing for Local Law #1-2013, our regular meeting will commence after the Public Hearing.

The Village of Homer was awarded \$ 5,000 for the tree grant.

The Mayor reviewed the 2012-2013 LGRMIF grants. Thoma will write the grant for digitizing the records for the amount of \$1,500.00. On **motion** by Trustee Slack the Board approved Thoma to apply for the LGRMIF grant on behalf of the Village - **all ayes**.  
(see if we can use the fire department records)

Approval of games of chance for the Homer Lodge on **motion** by Trustee Brush - **all ayes**.  
Approval for Bingo license for the Homer Lodge on **motion** by Trustee Gower - **all ayes**.  
Approval for American Legion games of chance on **motion** by Trustee Slack - **all ayes**.

Legislator Wheelock reported the first of January the recycling center will be going single stream (no sorting of recyclables). Cassella Waste will be in charge of the center.

**On motion by Trustee Gower, the meeting was adjourned at 6:35 p.m. – All ayes.**

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer

### **Village of Homer Board of Trustees Meeting January 8, 2013**

The Public Hearing of 2013-2014 Budget was called to order by Mayor Suits at 5:00 pm. Present were Trustees Paul Gower, Mike Berry, Kevin Slack, Andrew Brush; Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present were Andrew Reygers, Josh Maxson, Kyle Ritz, Seth Riley, Joann Dukelow, RJ Eckard, Craig Umbehauer, Dave Barber, Mahlon Irish, Don Ferris, Eric Mulvihill, Mr. & Mrs. Edward Barhite.

Joanne Dukelow wanted to know why the revenues keep going down with construction of Express Mart in the Village. The Mayor explained how the new construction will not be on the tax roll until next year.

On **motion** by Mayor Suits the hearing was closed at 5:07 pm. - all ayes

The Public Hearing Local Law Number 1-2013 for the imposition of a surcharge upon judgments of conviction of traffic citations that occur within corporate limits of the Village of Homer was called to order by Mayor Suits at 5:08 pm. Present were Trustees Paul Gower, Mike Berry, Kevin Slack, Andrew Brush; Clerk-Treasurer Lou Anne Randall and Attorney Perfetti.

Also present were Andrew Reygers, Josh Maxson, Kyle Ritz, Seth Riley, Joann Dukelow, RJ Eckard, Craig Umbehauer, Dave Barber, Mahlon Irish, Don Ferris, Eric Mulvihill, Mr. & Mrs. Edward Barhite.

No Comment.

On **motion** by Mayor Suits, the hearing was closed at 5:10 pm – all ayes.

The regular meeting was called to order by Mayor Suits at 5:15 PM. Present were Trustees Paul Gower, Mike Berry, Kevin Slack, Andrew Brush; Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Also present were Andrew Reygers, Josh Maxson, Kyle Ritz, Seth Riley, Joann Dukelow, RJ Eckard, Craig Umbehauer, Dave Barber, Mahlon Irish, Don Ferris, Eric Mulvihill, and Mr. & Mrs. Shelly Barhite. This meeting was held at the Homer Fire Station Day Room.

**Minutes from December 11, 2012 were approved as submitted, motion Trustee Brush, all aye.**

**TREASURER'S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Brush- all ayes.**

**Motion** Trustee Berry, - **all ayes** to pay the following bills:

<b>General Fund</b>	<b>Vouchers 773-854</b>	<b>\$</b>	<b>84,429.22</b>
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<b>Water Fund</b>	<b>Vouchers 270-295</b>	<b>\$</b>	<b>27,672.07</b>
<b>Sewer Fund</b>	<b>Vouchers 270-295</b>	<b>\$</b>	<b>2,789.44</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** - no report was received.

The fence at the cemetery was damaged again as a result of a motor vehicle accident.

**CODES** – report was received as submitted, **motion** to accept by Trustee Gower - all ayes.

This is slow time of year for building permit activity. Work on the Super Cream Store on Rte. 281 is coming along fast.

**POLICE** – report was received as submitted, **motion** by Trustee Gower – **all ayes**.

Trustee Slack asked about the use of tasers and appropriate training. Attorney Perfetti stated the officers have to have at least 8 hours of training with a certified instructor. The tasers that were purchased for the Village Police Department have a camera installed on them.

**DOGS** – report was received as submitted, **motion** by Trustee Slack - all ayes

**RECREATION** – report was received as submitted, **motion** Trustee Brush - **all ayes**

Christmas on the Green was a huge success and the children really loved Santa. Ski club is only down 10 children from last year. Thanks go to Ralph Thornton for work on the ice rink. Eric Mulvihill stated Winterfest will be February 1 and 2, 2013.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Berry - **all aye**.

Trustee Berry stated the DPW did a great job keeping our roads safe and plowed during the major snow fall we had over the Christmas holiday. The mayor passed along the quote for a new truck from Tracey Equipment. The Board decided to put this on hold for the time being.

**FIRE DEPARTMENT PRESIDENT’S** – report was received as submitted, **motion** Trustee Brush - all ayes.

President Contento stated work on the Fire Station bathrooms is near completion. The President called several companies to get quotes for repair to the rooms damaged when the roof leaked last year.

**FIRE CHIEF’S** - report was received as submitted, **motion** Trustee Gower -**all ayes**.

RTE 281 (bridge work near Cold Brook Road) has reopened. Engine 501 will be out of service on Thursday for the day. Engine 502 is still out of service. There is a copy of the report to the trustees. Chief Irish believes we should replace truck 502. The estimate to fix the truck is \$ 6,500 to \$8,500; he believes it is not worth fixing. A workshop is scheduled on January 15, 2013 at 5:30 pm to specifically go over equipment and issues with fire department. Trustee Brush asked if any paperwork can be provided before the workshop.

On **motion** by Trustee Berry, the Board moved to approve the membership of Pavel Androshcuk - all ayes

**On motion by Trustee Berry, the Board moved to approve Local Law Number One (1) for 2013- all ayes**

**On motion by Trustee Brush, the Board moved to approve the 2013-2014 Village of Homer Budget. All ayes.**

Trustee Berry thanked everyone for their work. The Mayor stated everyone worked hard to keep our taxes flat and to stay within the parameters for the budget.

**On motion by Trustee Gower, the Board moved to approve The Village of Homer Police Department Taser policy - all ayes**

The Rte. 11 interchange corridor has been discussed by the Village of Homer, Town of Cortlandville and City of Cortland to have a study done by Thoma for making the corridor more presentable. The total amount to have this study conducted would be \$10,000 to be split between the three communities. On **motion** by Trustee Slack, the Board moved to approve the amount of \$3,500 toward the gateway study - all ayes.

Winterfest brochure has been handed out and will be disturbed through Homer News. The Farmers Market will be in the craft part of the Winterfest.



Matt and Megan Neumann are working on the softball dugouts. The mayor wanted thoughts regarding their request. Trustee Berry did not think putting taxpayer money into a school program was a good idea. We would love to fund it but it is not feasible as it would be double taxing our residents.

**On motion by Trustee Berry, the board moved to approve Anne Fitzgerald on 13 Center Street for the senior grant - all ayes.**

Joann Dukelow approached the Board about reinstating fluoride in the village water system. She handed out an article from Post Standard.

She would like to have the water hydrants systematically flushed. Joann stated she has heard that some residents are having black specs showing up in their water. Mayor Suits and Trustee Berry stated they were the only ones who voted to keep the fluoride. Mayor Suits stated she had four different dentists request that the Village put fluoride back in the water.

Attorney Perfetti stated the deposition for Mr. and Mrs. Sarlo will be on January 16th at his office.

There is a discrepancy concerning the property line between Frank DiPietro and George Siebel. A fence was constructed on the Village of Homer right of way that needs to be addressed. Attorney Perfetti advised he could send a letter to Frank Dipietro stating there is a trespass occurring and that the fence should be removed.

The Board agreed to have Attorney Perfetti write a letter directing our interest and tear down the fence. - all ayes

Ed and Shelly Barhite from 6 Center Street, Homer, spoke regarding the Homer Oil Plant – They would like to know why the Village is allowing this when there are residents against the plant reopening. Attorney Perfetti explained the grant process. Mayor Suits explained at this time there is nothing to report other than the grant was awarded by the State of New York for the purchase of the Homer Soy Plant.

**On motion by Trustee Gower, the meeting was adjourned at 6:31 p.m. – All ayes.**

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer

**Village of Homer Board of Trustees Meeting  
February 5, 2013**

The regular meeting was called to order by Mayor Suits at 5:30 PM. Present were Trustees Paul Gower, Kevin Slack, Andrew Brush; Clerk-Treasurer Lou Anne Randall and Attorney Perfetti. Absent Mike Berry. Also present were Charlie Ford, Mahlon Irish, Dave Barber, Stu Contento, Mike Harter, Legislator Gordon Wheelock, Eric Mulvihill, and Sandra Bullock Cortland Standard.

**Minutes from January 8, 2013 were approved as submitted, motion Trustee Brush, all aye.**

**The Mayor read proclamation for Verna R. Whitney Day.**

**TREASURER’S Report indicating the Financial Status of Operating Funds was received as submitted, motion Trustee Slack- all ayes.**

**Motion Trustee Berry, - all ayes to pay the following bills:**

<b>General Fund</b>	<b>Vouchers 855-926</b>	<b>\$</b>	<b>67,541.36</b>
<b>Water Fund</b>	<b>Vouchers 270-295</b>	<b>\$</b>	<b>3,790.70</b>
<b>Sewer Fund</b>	<b>Vouchers 270-295</b>	<b>\$</b>	<b>2,209.67</b>
<b>Capital Projects Fund</b>	-----		-----
<b>Comm. Dev. Fund</b>	-----		-----

**ACCEPTANCE FOR FILING OF WRITTEN REPORTS:**

**CEMETERY** - no report was received.

**CODES** – report was received as submitted, **motion** to accept by Trustee Gower - all ayes.

Mr. Umbehauser checked out a residence on a complaint that a veterinary hospital was working out of the home. Craig called the veterinarian in Tully and they stated were not working out of the home.

**POLICE** – report was received as submitted, **motion** by Trustee Slack– **all ayes.**

The Resource Officer has been very busy at the high school.

**DOGS** – report was received as submitted, **motion** by Trustee Brush- all ayes

**RECREATION** – report was received as submitted, **motion** Trustee Gower **all ayes**.

We had to reschedule skiing last Friday due to weather conditions. Trustee Gower explained why an administrative fee should be added to the camps. The idea is to access a fee to each activity that is utilizing our facilities. The next Recreation Commission Meeting will finalize the fee for each activity. The Board would like to know how many hours Beverly works on recreation programs.

**WATER/SEWER/STREETS/PARKS & MEO** – report was received as submitted, **motion** Trustee Slack - **all aye**.

**FIRE DEPARTMENT PRESIDENT’S** – report was received as submitted, **motion** Trustee Brush - all **eyes**.

Bathroom work is completed. President Contento has received one bid for working on the fire station ceiling, he is still waiting for others.

**FIRE CHIEF’S** - report was received as submitted, **motion** Trustee Gower -**all ayes**.

Truck 542 running boards will be installed by DPW. The AED’s have been ordered.

The Board of Trustees discussed a new used quint fire truck which is a ladder and pumper combined. On motion by Trustee Brush the Board approved for the fire department to research and purchase a new used fire truck not to exceed \$400,000.00. – All ayes.

The Mayor had an estimate to fix the engine from Rick and Rich; the amount was around \$6,500.00. Trustees Gower and Slack does not want to put money into the truck. Trustee Brush stated he would like it to be repaired but would go along with Chief Irish and not fix it.

Attorney Perfetti reported on 5 James Street, Mr. Dipietro, owner of the barbershop, in dispute with 2-4 James Street, owner George Siebel. A fence was constructed in the right of way of the Village of Homer. This fence is blocking access to the right of way. The dispute is between two property owners, which both have retained council.

Thoma has asked the Village to reinstate the Emergency Repair Fund that was used many years ago. The Board discussed this matter and would like to reinstate this program. The qualification would consist of income plus habitably of the home quality of life issue. On motion by Trustee Brush the total program will be \$30,000 for this year. This will allow \$6,000 for each qualified person. – All ayes.

Thoma has requested the Village Board to approve bills twice a month for the CDBG. On motion by Trustee Brush the Board approved for the Clerk to make payments twice a month for the CDBG. – All ayes.

On motion by Trustee Brush the Board moved to approve Lenea Personius applicant for the Senior CDBG. – All Ayes.

Mayor Suits reported on the Rte. 11 corridor update. All three municipalities have agreed to have a study on how to improve the corridor. They would like more greenery and to have it more inviting for consumers. They are asking business for comments and concerns.

Legislator Wheelock reported on final approval for county appointments; they are going to be approved by legislators instead of the County Administrator. The 911 center has been switched to the Sheriff Department. Two paralegals have been hired for the Public Defender’s Office.

Mayor Suits thanked everyone for their help on the Winterfest. Eric Mulvihill also thanked the Fire Department, Recreation Office and Village staff for all their help.

Trustee Slack and Village Board thanked Eric Mulvihill for Chairing the Winterfest.

On motion by Trustee Gower the Board moved into Executive Session at 6:40 pm. – All Ayes

On motion by Trustee Gower the Board adjourned Executive Session at 7:00 pm – All Ayes.

Personnel matters were discussed during Executive Session.

Chad Dobson Fire Department Membership was approved by the board on motion by Trustee Brush - All Ayes

Jennifer VanSlyke Fire Department Membership was not approved by the Board on motion by Trustee Brush - all ayes

Mayor Suits, Lawrence Barber and Attorney Perfetti met with Mayor Tobin, City of Cortland, Mayor Bob Martin, Village of McGraw, regarding the sewer contract with the City of Cortland. The City of Cortland would like to wait for 14 months to revisit the sewer contract when Byrne Dairy is up and running. Mayor Suits expressed the concerns over the contract formula and debts of the sewer. The contract needs to be simple and easy formula.

Attorney Perfetti researched the "Home Serve Insurance Company" letter that many residents have been receiving. This insurance is for residential home occupants that have lateral water lines. This is an insurance program that is supplemental insurance. This would be a question for the homeowners to decide whether they would like to purchase this insurance for \$60.00 a year.

Attorney Perfetti stated Kelly Patterson will appear February 12, 2013 in the Homer Town Court for her code violations.

**On motion by Trustee Gower, the meeting was adjourned at 7:25 p.m. – All ayes.**

Mayor Genevieve Suits  
Lou Anne Randall, Village Clerk-Treasurer