

Village of Homer
53 South Main Street
Homer, New York 13077

Site Plan Review
Application

The following information is the **minimum** required for site plan review. Additional information may be required. The Village Clerk has a copy of the Zoning Ordinance for your review. If you have questions, please contact the Chairperson of the Village Planning Board.

PURPOSE OF APPLICATION:

Erect a structure

Add to a structure

Change of use

To occupy or use existing structure for: _____

APPLICANT:

Name: _____

Address: _____

Phone: _____

PROPERTY OWNER:

Name: _____

Address: _____

Phone: _____

PARCEL IN CONSIDERATION:

Address: _____

Tax map no. of parcel: _____

Property acquired on: _____

DESCRIPTION: (LOCATION AND USE)

Zoning District: _____

PROPERTY IS IN A FLOOD PLAIN: (see Village Clerk) yes no

PROFESSIONAL REVIEW: *All invoices for professional services required by the Village of Homer for services rendered by a surveyor, professional engineer or attorney licensed in the State of New York will be paid by the applicant.*

ATTACHMENTS REQUIRED:

A Site Plan (See Chapter 228.44, Village Code)

An Environmental Assessment Form: (obtain from Village Clerk)

FEE PAID: On _____ Amount _____

By _____

Signature of Applicant

Date

To be completed by Planning Board

Verifications:

- Zoning District
- Flood Plain
- Setbacks
- Signage
- Parking
- Fencing
- Lighting
- Noise
- Odor
- Use
- Toxic/Hazardous Materials
- Environmental Assessment
- Form Complete

Reviewed by Code Enforcement Officer
on _____

Variance Needed
Other Approvals Needed:

Additional Requirements:

Approved **Not Approved**

Comments: _____

Signature for the Planning Board (Chairperson or designee)

Date